

**OWSTON FERRY PARISH COUNCIL**

These are the Minutes of Meeting of the Owston Ferry Parish Council held via Zoom on Thursday 25 June 2020 at 7:10pm

**In Attendance:**

Councillors Bland (Chairman), Parkin (Vice Chairman), Brumby, Edward, Green, Stevens, Walker, Watts, Woodcock and Ward Cllr Rose.

Mrs Clare Boyall Clerk and Responsible Financial Officer

0 Members of the Public

	Item	Proposer
136/20	<b>Public Participation Session</b> No members of the public present.	
137/20	<b>Apologies:</b> None	
138/20	<b>Declarations of Interest</b> Cllr Green 146/20	
139/20	<b>Granting of Dispensations</b> (Code of Conduct, 2012) None.	
140/20	<b>Draft Minutes of the Full Council Meeting 28 May 2020</b> Cllr Parkin proposed that the draft minutes of 28 May 2020 be accepted, seconded by Cllr Brumby. All in favour.  It was <b>resolved</b> that the draft minutes of 28 May 2020 be signed and accepted as a true record. Minutes signed remotely.	
141/20	<b>Clerk's Report</b> The accounts have been received back from the accountant and the AGAR forms and accompanying documentation have been compiled for submission to PKF Littlejohn the external auditor.  Areas of grass verge not on the maps and not cut were reported to N Lincs Council. These have been added to the maps and Haxey Parish Council has confirmed that these will be dealt with on cut 2.  Fly tipping at Coronation Hall car park was reported and the items removed speedily by N Lincs Council.  The overflowing clothes bin at Coronation Hall car park has been reported to the company who owns the bin.  The litter bin near to Coronation Hall was reported as being of inadequate size last year and the Clerk was advised at that time that this would be monitored. The bin continues to overflow and therefore this has been re-reported to N Lincs Council with a repeat request for a larger bin.  Cllr Edward Joined the meeting.	

**142/20 Financial Report**

142.1 Presentation of Monthly accounts for May 2020

Receipts:	Allotment Rent	£100.00
	Fleethole Rent	£100.00
	Cllr Mackenzie flower donation	£2.50
	Cllr Bland flower donation	£2.50
	Cllrs Watts and Parkin flower donation	
	Inc extra from Cllr Watts for future flowers	£22.50
	Cllrs Stevens, Temperton and Woodcock Flower donation	7.50

Cheque	Recipient	Purpose	Total
102046	C Boyall	June Salary	Confidential
102046	C Boyall	Home Office Allowance shortfall June-August	24.00
102046	C Boyall	Mileage	12.35
102047	Mr Ruff	Litter Picker	400.00
102048	Glover and Co	Annual Internal Audit	480.00
102049	B Keighery	Cut 6 Owston Ferry Rec and Cut 4 Gunthorpe	188.76
102049	B Keighery	Cut 7 Owston Ferry Rec	140.64
102049	B Keighery	Cut 8 Owston Ferry Rec and Cut 5 Gunthorpe	188.76
102050	Yards Apart	Cut 1	750.12

Cllr Edward proposed that the financial report be accepted and the cheques should be signed seconded by Cllr Stevens. All in Favour.

It is **resolved** that the financial report be accepted and the cheques should be signed. The financial report and cheques signed remotely.

142.2

**To Approve Internal Auditor Report**

Cllr Parkin proposed to accept the internal auditor's report, seconded by Cllr Walker. All in favour.

It was **resolved** to accept the internal auditor's report.

142.3

**To Approve the Governance Statement of the 2019/2020 Annual Return**

Cllr Walker proposed that the Governance Statement be signed, seconded by Cllr Parkin. All in favour.

It was **resolved** that the Governance Statement of the 2019/2020 Annual Return be accepted and signed.

142.4

**To Approve the Accounting Statement of the 2019/2020 Annual Return**

Cllr Stevens proposed that the Accounting Statement be signed, seconded by Cllr Brumby. All in favour.

It was resolved that the Accounting Statement of the 2019/2020 Annual Return be accepted and signed.

143/20	<p><b>Recreation Field Trees</b> The quotations were discussed. Cllr Green proposed to accept the quotation for £520 plus VAT to crown lift 5 trees, seconded by Cllr Brumby. All in favour.</p> <p>It was <b>resolved</b> to accept the quotation for £520 plus VAT.</p>	
144/20	<p><b>Churchyard Fence</b> This was discussed at length. Cllr Parkin proposed that Cllr Stevens and Cllr Brumby treat and oil 1 test panel, seconded by Cllr Walker. All in favour.</p> <p>It was <b>resolved</b> that Cllr Stevens and Cllr Brumby treat and oil 1 test panel of the churchyard fence.</p>	
145/20	<p><b>Gunthorpe Play Area</b> The quotations for the repair of the climbing frame were noted.</p> <p>A discussion took place with regard to the safety of opening Gunthorpe Play Area. Cllr Parkin proposed that Cllr Green speak to the landowner to seek permission to have the trees inspected on his property and if permission is granted then Clerk to arrange for an inspection to be carried out by the contractor crown lifting the Recreation Field trees, seconded by Cllr Stevens. All in favour.</p> <p>It was <b>resolved</b> that Cllr Green seek permission for a tree inspection to take place and that the Clerk arrange for this to be carried out if permission is granted.</p>	
146/20	<p><b>Communication Regarding Public Footpaths</b> This was discussed at length. Cllr Watts proposed to buy signs similar to the sign on Footpath 137 after seeking permission from N Lincs Council and for the Clerk to write a reply to the resident, seconded by Cllr Parkin. All in favour.</p> <p>It was <b>resolved</b> that the Clerk purchase signs after permission has been granted by N Lincs Council and that a letter be written to the resident.</p>	
147/20	<p><b>Chairman's Items</b> Cllr Bland advised those present that he had been contacted by a Cllr questioning email correspondence between Cllrs. Cllr Bland felt that there was no difference between email, face to face or telephone contact. Cllrs present did not feel there was an issue with communicating information via email. Cllr Bland will speak to the Cllr concerned.</p> <p>The Chair has investigated fencing for the Recreation Field. This was discussed at length. Cllr Brumby will measure the perimeter. Item to be added to the next agenda.</p> <p>At this point Cllr Green stated that the road in Gunthorpe is not safe due to the lack of grass verges. Ward Cllr Rose will pursue the clearance of the grass verge with the farmer concerned.</p>	
148/20	<p><b>Date and Time of Next Meeting</b> Thursday 30 July 2020. Meeting to start at 7.00 pm via Zoom unless Government restrictions are lifted.</p> <p><b>Meeting closed at 8.26 pm</b></p>	