

**OWSTON FERRY PARISH COUNCIL**

These are the Minutes of Meeting of the Owston Ferry Parish Council held in the Parish Room of the Coronation Hall on Thursday 27 February 2020 at 7:30pm

**In Attendance:**

Councillors Bland (Chairman), Parkin (Vice Chairman), Brumby, Green, Mackenzie, Stevens, Temperton, Walker, Watts and Cllr Woodcock.

Mrs Clare Boyall Clerk and Responsible Financial Officer

3 Members of the Public

	<b>Item</b>	<b>Proposer</b>
	<p>Cllr Bland welcomed PC Raper to the meeting.</p> <p>PC Raper advised those present that burglaries had been at a high level in the Isle of Axholme but this has decreased recently. Burglary packs are available on request. PC Raper advised it is important that residents report any incidents/crimes so that these can be addressed.</p>	
<b>99/20</b>	<p><b>Public Participation Session</b> No members of the public wished to speak.</p>	
<b>100/20</b>	<p><b>Apologies:</b> Cllr Edward and Ward Cllr Rose.</p>	
<b>101/20</b>	<p><b>Declarations of Interest</b> To record any Declaration of Interest made by members in respect of items on this agenda (Members should identify the agenda item and type of interest being declared.)</p> <p>Cllr Bland      112/20 Cllr Green      106/20 and 110/20</p>	
<b>102/20</b>	<p><b>Granting of Dispensations</b> (Code of Conduct, 2012) None.</p>	
<b>103/20</b>	<p><b>Draft Minutes of 30 January 2020</b> Cllr Parkin proposed that the draft minutes of 30 January 2020 be accepted, seconded by Cllr Brumby. All in favour.</p> <p>It was <b>resolved</b> that the draft minutes of 30 January 2020 be signed and accepted as a true record.</p>	
<b>104/20</b>	<p><b>Clerk's Report</b> The Clerk has sent a letter regarding The Pinfold to South Axholme Group Practice. They have agreed to pay £100 per annum for rent of this land.</p> <p>A letter was sent to the Principle Access and Commons Officer regarding Footpath 138a. The Clerk has been copied in to an email sent to a Highways Officer asking for more information. No further information has been received so far.</p> <p>The Clerk has requested quotations for painting of the Churchyard fence.</p> <p>The ICO certificate for 2020/2021 has been received.</p>	

A VAT claim has been submitted.

The Clerk has contacted the RSPCA regarding 7 horses on Drain Bank. An RSPCA Officer attended site. The horses are in good condition and unless this alters their policy is not to remove them.

New parts have been ordered from Proludic for the play equipment. The Clerk has contacted them regarding the new swing set at Gunthorpe and a response has been received to advise that the fixings are designed to swivel and therefore no further action is needed.

The wet pour repair kit has been delivered and is ready to be used.

The Clerk has reported the village sign on Station Road and the Village sign on Epworth Road. N Lincs Council have acknowledged and will complete a site inspection within 5 days.

A quote has been received from Serenity Memorials regarding the headstone testing in the Cemetery. A quote has also been requested from SP Davis Memorials who reinstated the headstones following the previous test and Cllr Walker has completed an initial on site inspection with them. Cllr Walker has spoken to the Diocese's solicitors regarding the churchyard. No order has been passed for the Western section or God's Acre and therefore these sections of the churchyard are still classed as open.

The Clerk has reported the Graiselound sign at the North edge of Gunthorpe to N Lincs Council. N Lincs Council have acknowledged and will complete a site inspection within 5 days.

The Clerk has chased payment for a headstone erection at the Cemetery and has been advised that payment has now been transferred to the Council's bank account.

The Clerk has signed and submitted the Waste Management Duty of Care statutory documentation.

The Community Grants application has been submitted. A decision will be taken after 28 February 2020.

Audited accounts have been received today from Coronation Hall. This is to be added to the next agenda.

A booking form request to use the Recreation Field has been received from Metres to Miles. This will be added to the next agenda.

**105/20 Financial Report**

Presentation of Monthly accounts for January 2020

Receipts: None

<b>Cheque</b>	<b>Recipient</b>	<b>Purpose</b>	<b>Total</b>
102019	C Boyall	February Salary	Confidential
102019	C Boyall	Feb Mileage 62 Miles @ 65p per mile	40.30

102019	C Boyall	Ink Cartridges	35.97
102019	C Boyall	Home Office Allowance	54.00
102020	Proludic	Gunthorpe Play Area Swing Set and Refurbishment	10889.38
102020	Proludic	Owston Ferry Rec Swing Set and Refurbishment	10905.78
102021	Zurich	Insurance 2020/2021	1263.01
102021	Zurich	Adjustment Premium for additional new Play Equipment	130.44
102022	N Lincs Council	Salt Bin	210.00
102023	Fenland Leisure Products Ltd	Wet Pour Play Surface Repair Kit	108.00

**Other to consider:**

Cllr Walker proposed that the financial report be accepted and the cheques should be signed seconded by Cllr Temperton. All in Favour.

It is **resolved** that the financial report be accepted and the cheques should be signed.

At this point Cllr Green spoke of his concerns regarding the lack of notification from the Planning Department and time scales regarding planning applications. Clerk to send a letter to the Planning Department.

106/20  
106.1

**Planning Applications**

**Application No:** PA/2020/167

**Proposal:** Planning permission for a 2 storey side extension and a canopy roof across frontage, and form new vehicular access and parking area.

**Site Location:** 1 Victoria Cottages, Main Street, Gunthorpe, DN9 1BQ

**Applicant:** Mrs Brooks

No observations.

106.2

**Application No:** PA/2020/196

**Proposal:** Planning permission to create new porch, install dormer window to the rear, externally insulate and render and associated works.

**Site Location:** Sundown, Main Street, Gunthorpe, DN9 1BQ

**Applicant:** Mr Wilson

No observations.

107/20

**The Chapel Epworth Road**

No further updates are available at this time. Cllr Brumby stated that another open day may be needed in the future.

108/20

**Public Meeting**

Cllr Bland stated that the meeting was not well attended. He read through the minutes of the Public Meeting. Those present at the meeting had voted to exclude dogs from the Recreation Field in Owston Ferry.

The issue of dog fouling on the Recreation Field was discussed at length. Cllr Woodcock has been approached by a resident to suggest that a portion of the Recreation Field could be fenced off for the use by dog owners.

	<p>Cllr Parkin proposed that the Parish Council request that N Lincs Council place a ban on dogs entering the Recreation Field, seconded by Cllr Watts. 6 in favour.</p> <p>It was <b>resolved</b> that the Clerk write to N Lincs Council to request a ban on dogs on the Recreation Field and contact Ward Cllr Rose.</p>	
<b>109/20</b>	<p><b>Play Area Inspection Reports</b> Cllr Bland has not completed a site inspection yet due to the adverse weather conditions. Cllr Brumby has obtained a price for bolt covers. Cllr Parkin proposed to buy a pack of bolt covers, seconded by Cllr Walker. All in favour.</p> <p>It was <b>resolved</b> that Cllr Brumby will purchase a pack of bolt covers.</p>	
<b>110/20</b>	<p><b>Damage to Gunthorpe Play Area</b> Part of the tree that has fallen from a neighbouring property has been removed from the play area at Gunthorpe. There are 3 other trees on the neighbouring property and it is unclear how safe these trees are and therefore the play area has been closed as a precaution. Cllr Green has spoken to the landowner who has voiced his concerns with regard to the cost of removal of the remaining trees and the inspection of those trees. The Clerk has made enquiries with the Council's insurance company and the play equipment is insured. They have advised that they would contact the landowner to recover costs of the damage caused by the tree. This was discussed.</p> <p>As the play area land belongs to N Lincs Council the Clerk will contact them for advice regarding this. The Clerk will also contact the insurance company and if the excess on the policy is relatively small a claim should be made.</p>	
<b>111/20</b>	<p><b>Training on Play Area Safety</b> Cllr Mackenzie expressed an interest in attending this training. Clerk to request a place for Cllr Mackenzie.</p>	
<b>112/20</b>	<p><b>VE Day Celebrations</b> Various ideas were discussed. Cllr Temperton has a contact that may be able to supply a number of army vehicles. Due to a delivery deadline Cllr Bland has placed an order for commemorative mugs for the school children. Cllr Parkin Proposed that Cllr Bland be paid £381.00 for the cost of these, seconded by Cllr Brumby.</p> <p>It was <b>resolved</b> that a cheque be signed for £381.00.</p>	
<b>113/20</b>	<p><b>CCTV Coronation Hall Car Park/Recreation Field</b> This was discussed. Clerk to obtain information and approximate cost of installing CCTV to cover the Recreation Field.</p>	
<b>114/20</b>	<p><b>Financial Responsibilities Training Day</b> No one is available to attend this training.</p>	
<b>115/20</b>	<p><b>Website Accessibility Statement</b> Cllr Brumby proposed to instruct Vision ICT to prepare this statement for the website, seconded by Cllr Walker. All in favour.</p> <p>It was <b>resolved</b> to instruct Vision ICT to prepare this statement.</p>	
<b>116/20</b>	<p><b>Land Registration</b> No further information is available at this time.</p>	

117/20	<p><b>Haxey Parish Council Boundary Designation for a Neighbourhood Plan</b> No observations noted.</p>	
118/20	<p><b>Great British Spring Clean</b> A date of 5 April 2020 has been suggested. This was discussed. Clerk to contact N Lincs Council regarding this and the availability of equipment on that date.</p>	
119/20	<p><b>Chairman's Items</b> Cllr Bland has requested an additional quote for the Churchyard fence from a relative. It has been suggested that the painting should not take place at the moment due to the weather conditions.</p> <p>Cllr Woodcock has obtained a quote for the refurbishment of the wooden bench with plastic at a cost of £589.87.</p>	
120/20	<p><b>Date and Time of Next Meeting</b> Thursday 26 March 2020. Meeting to start at 7.30 pm at the Coronation Hall.</p> <p><b>Meeting closed at 9.30 pm</b></p>	