

**OWSTON FERRY PARISH COUNCIL**

These are the Minutes of Meeting of the Owston Ferry Parish Council held in the Parish Room of the Coronation Hall on Thursday 27 June 2019 at 7:30pm

**In Attendance:**

Councillors Bland (Chairman), Parkin ( Vice Chairman), Brumby, Edward, Green, Stevens, Temperton, Walker, Watts, Wood and Ward Cllr Rose

Mrs Clare Boyall Clerk and Responsible Financial Officer

3 Members of the Public

	<b>Item</b>	<b>Proposer</b>
<b>1.0</b>	<b>Apologies:</b> Cllr Woodcock	
<b>2.0</b>	<b>Declarations of Interest</b> To record any Declaration of Interest made by members in respect of items on this agenda (Members should identify the agenda item and type of interest being declared.)  Cllr Edward 16.0 PI	
<b>3.0</b>	<b>Granting of Dispensations</b> (Code of Conduct, 2012) None	
<b>4.0</b>	<b>Public Participation Session</b> Mr Knowles gave an update on the progress so far with regard to the Memorial Project for the plane crew of flight PB565.	
<b>5.0</b>	<b><u>Draft Minutes of 16 May 2019</u></b> Cllr Temperton advised that his name was omitted from those present at this meeting. Following the addition of Cllr Temperton Cllr Parkin proposed that the Draft Minutes of 16 May 2019 be accepted; seconded by Cllr Brumby. All in Favour.  It was <b>resolved</b> that the Draft Minutes of 16 May 2019 be signed and accepted as a true record after the alteration.	
<b>6.0</b>	<b>Clerk's Report</b> Clerk has contacted Community Grants again and has been advised that no dates have been set for decision meetings. They will advise us when these have been set.  Quotes were received from Proludic however, these did not separate out the refurbishment of the old equipment. The Clerk contacted them and new quotes have been received. The Clerk asked if they would repair the Witch's Hat. She was advised that this is not something that they usually do but they will inspect it when they install the new equipment and advise what the problem is.  The Clerk has reported Footpath 132 and 136 signs to Paths Partnership. A reply has been received to advise that Paths Partnership is "quite muddled" at the present time but confirmed they had received the reported problems. An email was also received from them to say that they are compiling a new contract which will be sent out in due course.	

6 Places have been booked for the Good Councillor Training and 1 for the Planning Training.

The Annual Audit has been sent to PKF the external auditor and confirmation of receipt has been received.

A new address has been obtained for the company that owns the Crooked Billet and an invoice has been sent for the Wayleave rent for the Fleethole.

The Clerk has chased the payment for 2019 2020 Paths Partnership. No reply received as yet.

The Clerk has asked for an update on the caravan situated at Axholme Poultry Farm. The Planning Enforcement Officer has advised that a site visit had taken place and the owners have been contacted. They are awaiting a response before determining whether there is a breach. An update will follow.

The Clerk has also notified the Planning Enforcement Officer regarding the chalet at Fourways Fisheries. The PEF has advised a site visit will take place as soon as possible.

Items of Correspondence  
None of note.

## 7.0 Financial Report

Presentation of Monthly accounts for May 2019

Receipts: None

Cheque	Recipient	Purpose	Total
101964	C Boyall	June Salary	Confidential
101964	C Boyall	Apr Mileage 31 miles @ 65p per mile	20.15
101964	C Boyall	Postage and Stationary	9.12
101965	B Keighery	Cut 5 for Owston Ferry Rec and Cut 2 for Gunthorpe	162.36
101965	B Keighery	Cut 6 for Owston Ferry Rec	114.24
101965	B Keighery	Cut 7 for Owston Ferry Rec and Cut 3 for Gunthorpe	162.36
101965	B Keighery	Cut 8 for Owston Ferry	114.24
101966	Yards Apart	Cut 1 for Parish Paths Partnership	750.12
101967	P Hinds	Grass Cutting/Strimming at Cemetery and Churchyard 22.5.19	292.00

### Other to consider:

The Clerk advised that the previous cheque book has been returned from the Internal Auditor and therefore the Clerk has used that one in order not to waste cheques.

Cllr Watts proposed that the financial report be accepted and the cheques should be signed seconded by Cllr Edward. All in Favour

	It is <b>resolved</b> that the financial report is accepted and the cheques should be signed.	
<b>8.0</b>	<b>Planning Applications</b> None.	
<b>9.0</b>	<b>Planning Permission Granted</b>	
9.1	<b>PA/2019/454</b> Planning permission to erect a single storey rear extension at 4 Church Walk, Owston Ferry DN9 1AZ  Noted.	
9.2	<b>PA/2019/794</b> Planning permission to erect a single storey detached garage at Trisanton House, Main Street, Owston Ferry DN9 1BQ  Noted.	
<b>10.0</b>	<b>Planning Permission Refused</b>	
10.1	<b>PA/2019/310</b> Planning application to erect a barn for agricultural use including storage of agricultural machinery and stabling of agricultural horses at OS Field 5156, C204 between Epworth and Owston Ferry.  Noted. The Clerk advised that notification has just been received that an appeal has been lodged regarding this decision.	
<b>11.0</b>	<b>The Chapel Epworth Road</b> Cllr Brumby advised that he is investigating Lottery Funding. He suggested that the Chapel could be opened for residents to look inside and perhaps suggest uses for the building.  Cllr Stevens suggested that the path leading to the Chapel could be widened for vehicle access. Cllr Brumby stated that hearse wheels do run over the grass due to the width. Cllr Walker advised that the path is probably wider than is apparent but has been covered by grass. He has asked Mr Hinds to cut the edges back to reveal the actual width of the path.  It was suggested that Cllrs meet at the Chapel to tidy the interior. This was resolved to take place on 13 July.	GB
<b>12.0</b>	<b>Recreation Ground Play Equipment</b> The quotations for the new equipment at Owston Ferry and Gunthorpe were discussed. The Clerk advised that a pre-installation site visit would need to take place. Cllr Parkin will attend this meeting. Cllr Green enquired regarding the bench that had been removed from Gunthorpe play area. Cllr Walker advised that this bench had been removed due to safety concerns and a new bench had been installed to replace this.  Cllr Brumby proposed that the quotations for the new play equipment be accepted, seconded by Cllr Parkin. All in favour.  It was <b>resolved</b> that the quotations be accepted.	

<p><b>13.0</b></p>	<p><b>Traffic Calming Measures</b>  Cllr Edward expressed her concerns regarding the safety of pedestrians in the village and particularly next to the recreation ground.</p> <p>The Clerk has contacted the Road Safety Team at N Lincs Council and has been supplied with traffic speed data in the village. She has been advised that N Lincs Council prioritise the top 120 sites. The top 57 receive a programme of enforcement with safety camera vans and sites 58-120 receive flashing vehicle activated speed signs for a 3 month period. Owston Ferry is currently at position 372 on the list. They had suggested registering with Humberside Police for the new Community Speed Watch Scheme. The Clerk has registered Owston Ferry Parish Council's interest in this scheme.</p> <p>A discussion took place regarding traffic calming measures. Ward Cllr Rose will contact N Lincs Council to enquire if they supply/sell speed signs. The Clerk will investigate the cost of child bollards that other areas have installed.</p>	<p>CE</p>
<p><b>14.0</b></p>	<p><b>Grant Application Memorial Project to the crew of PB565. The Owston Ferry Lancaster</b>  This request was discussed.</p> <p>Cllr Watts proposed that a grant of £200 be given, seconded by Cllr Bland. All in favour.</p> <p>It was <b>resolved</b> to provide a grant of £200 for the memorial Project.</p>	
<p><b>15.0</b></p>	<p><b>Grant Application The Isle of Axholme Physically Handicapped Society</b>  This request was discussed.</p> <p>Cllr Brumby proposed that a grant of £100 be given, seconded by Cllr Walker. All in favour.</p> <p>It was <b>resolved</b> to provide a grant of £100 to The Isle of Axholme Physically Handicapped Society.</p> <p>At this point Cllr Edward left the room.</p>	
<p><b>16.0</b></p>	<p><b>Grant Application Owston Ferry Tree and Lights Committee</b>  This request was discussed.</p> <p>Cllr Walker proposed that £250 be given. Cllr Parkin proposed that £300 be given, seconded by Cllr Brumby. Cllr Walker withdrew his proposal. This grant will be provided from the Turbury Charity Account as the whole village benefits from this.</p> <p>It was <b>resolved</b> to provide a grant of £300 to Owston Ferry Tree and Lights Committee.</p> <p>Cllr Edward returned to the meeting.</p>	
<p><b>17.0</b></p>	<p><b>Snow River Warping Drain</b>  For information only. The Snow River Warping Drain will no longer be classified as a river but an ordinary water course. The responsibility of this will be passed to the Isle of Axholme and North Nottinghamshire Water Level Management Board.</p>	

18.0	<p><b>Request Received for Land to Rent</b> This was discussed. Unfortunately the Parish Council do not own land large enough to accommodate the request. The Clerk will report back.</p>	
19.0	<p><b>Refurbishment of Public Toilets</b> Ward Cllr Rose advised that N Lincs Council are prepared to offer to refurbish the public toilets on the proviso that the Parish Council take over the upkeep and running of them in future. This was discussed at length. Ward Cllr Rose was asked to find out the cost of the upkeep of the toilets per year at the present time. Clerk to add this to the agenda next month.</p>	AP
20.0	<p><b>75<sup>th</sup> Anniversary of VE Day</b> For information. Cllr Walker advised that the History Society have decided to mark this anniversary on 8 May 2020 with an event. They have booked Markham Main Colliery Band and will need a group to organise these celebrations.</p>	IW
21.0	<p><b>Chairperson's Items</b></p>	
21.1	<p><b>Grass Cutting Gunthorpe Play Area</b> Cllr Green spoke about the frequency of the grass cutting at the play area. This was discussed. As the contract is due for renewal next year this will be discussed again then. Cllr Green thanked Cllr Temperton for cutting the edge of the perimeter of the playground.</p>	
21.2	<p><b>Allotments</b> The gentleman who was requesting an allotment has advised that he no longer wishes to rent one.</p> <p>Cllr Green has spoken to one of the gentlemen who rent an allotment at the Riverside Allotments and he has advised that there are only 2 allotments. Cllr Walker read out a section of some minutes from 1958 that clearly shows that there are 3 allotments in this area.</p>	
21.3	<p><b>Overgrown Hedges Church Walk</b> There are still overgrown hedges belonging to properties on this road which are causing an obstruction. Cllr Bland would like to approach the householders with the permission of the Council. All in favour.</p>	
21.4	<p><b>Croft Mere</b> A discussion of the exact location of this plot of land took place. The Clerk advised that since Mrs Bailey was the designated Cllr for land registration a new Cllr is now required to take this forward. Cllrs Brumby and Watts volunteered to look into land registration.</p>	
21.5	<p><b>Councillor Training</b> Cllr Bland advised that he had attended a meeting at Haxey Parish Council and they may be offering training sessions for Councillors in the future.</p>	
21.6	<p><b>Grant Application Coronation Hall</b> Cllr Bland advised that the second payment of £1250 for the grant is now due. This was resolved in November of last year. Cllr Walker proposed that the second payment be issued, seconded by Cllr Wood. All in favour.</p> <p>It was <b>resolved</b> to pay the second instalment of the grant for the Coronation Hall.</p>	

21.7	<p><b>Grant Forms</b> The Clerk has compiled a new grant form and notes to simplify and standardise the grant request process. A discussion took place regarding the forms. All in favour of adopting the new forms.</p>	
22.0	<p><b>Date and Time of next meeting</b> Thursday 25 July 2019 at 7.30 pm in the Coronation Hall</p> <p><i>Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.</i></p>	
23.0	<p><b>To Discuss an Employment Matter</b> A discussion took place. It was <b>resolved</b> that the Clerk would send all documents provided by Cllr Watts to all Cllrs for their review. This item to be added to the next agenda.</p> <p><b>Meeting closed at 9.45 pm</b></p>	GW