

OWSTON FERRY PARISH COUNCIL

These are the Minutes of Meeting of the Owston Ferry Parish Council held in the Parish Room of the Coronation Hall on Thursday 16 May 2019 at 7:30pm

In Attendance:

Councillors Bland (Chairman), Parkin (Vice Chairman), Brumby, Edward, Green, Parkin, Stevens, Walker, Watts, Wood, Woodcock and Ward Cllr Rose

No	Item	Proposer
1.0	<p>Election of Chairman of the Owston Ferry Parish Council and to sign the Declaration of Acceptance of Office Cllr Walker proposed that Councillor Bland be elected Chairman of the Owston Ferry Parish Council, seconded by Cllr Parkin. All in favour</p> <p>It was resolved that Cllr Bland is the elected Chairman of the Parish Council. Declaration of Acceptance of Office signed by Cllr Bland.</p>	
2.0	<p>Election of Vice Chairman of the Owston Ferry Parish Council Cllr Walker proposed that Cllr Woodcock be elected Vice Chairman of the Owston Ferry Parish Council, seconded by Cllr Stevens. Cllr Watts proposed that Cllr Parkin be elected Vice Chairman of the Owston Ferry Parish Council, seconded by Cllr Brumby.</p> <p>A vote by show of hands took place. 4 votes for Cllr Parkin, 3 votes for Cllr Woodcock, 2 abstentions</p> <p>It was resolved that Cllr Parkin is the elected Vice Chairman of the Parish Council</p>	
3.0	<p>Apologies None</p>	
4.0	<p>To Receive the Declaration of Interest Forms Declaration of Interest forms received by the Clerk.</p>	
5.0	<p>To Sign and Receive the Acceptance of Office Forms The Acceptance of Office forms were signed and received by the Clerk.</p>	
6.0	<p>Declarations of Interest Cllr Bland Item 11 PI</p>	
7.0	<p>Granting of Dispensations (Code of Conduct, 2012) None</p>	
8.0	<p>Public Participation Session A member of the public spoke out on behalf of a child in the village and asked if the Witch's Hat play equipment at Owston Ferry recreation ground could be fixed. The Clerk advised that she had requested whether this could be repaired as part of the quote for the new play equipment and the refurbishment of the old equipment.</p>	
9.0	<p>Draft Minutes of 25 April 2019 Cllr Brumby Proposed that the Draft Minutes of 25 April 2019 be accepted; Seconded by Cllr Edward. All in Favour. It was resolved that the Draft Minutes of 25 April 2019 be signed and accepted as a true record.</p>	

10.0 Clerk's Report

- 10.1 The updated policies requested by Community Grants for the War Memorial plaque have been sent once they were signed by the Chair.
- 10.2 The Clerk has chased the quotations for the new play equipment and refurbishment of the old equipment. Advised would receive a quote in due course. This was chased again last week. No reply as yet.
- 10.3 An email was received from Paths Partnership requesting a copy of the contractor's Public Indemnity certificate and a copy of the contract that was signed by the Parish Council. The Public Indemnity Certificate was obtained and forwarded on. The contract signed by the Parish Council was signed and sent in May 2017. No signed copy has been found in our documentation, however N Lincs Council have been paying the Parish Council for cutting of the footpaths since that time. Email sent to Paths Partnership advising them of this.
- 10.4 The Clerk has reported Footpath 132 subsidence to Paths Partnership.
- 10.5 The Clerk has reported the missing sign at Crofts Lane Footpath 134 to Paths Partnership.
- 10.6 The Clerk has reported that Footpath 137 needs to be reinstated to Paths Partnership.
- 10.7 The annual accounts have been completed and the internal auditor has completed the audit.

Items of correspondence

N Lincolnshire Council forthcoming meetings
Chairman of NALC letter regarding VE Day

11.0 Finance Report May 2019

Presentation of Monthly accounts for April

Receipts :

17 April 2019	Burial	£250.00
26 April 2019	Precept (1 st half)	£12,268.50
29 April 2019	Allotment	£50.00
30 April 2019	Paths Partnership	£1744.00
17 April 2019	Land Rent	£1810.00 Turbury Account

Cheque	Recipient	Purpose	Total
102001	C Boyall	May Salary	Confidential
102001	C Boyall	May Mileage 43 Miles @ 65p per mile	20.15
102001	C Boyall	Home Office June to August	54.00
102002	B Keighery	Cut 4 for Owston Ferry Recreation Ground	114.24
102003	Yards Apart	3 Footpath Signs	90.00
102004	P Hinds	Grass Cutting/Strimming at Cemetery and Churchyard 26/4/19	292.00
102005	Cllr T Bland	Padlock	44.87
102006	N Lincs Council	Trade Waste	226.00
102007	C Boyall	Stationary Files	4.00

Other to consider: Cheque numbers do not follow on from previous cheque numbers as the cheque book was with the Internal Auditor and therefore a new cheque book was started.

<p>11.1</p> <p>11.2</p> <p>12.0</p> <p>13.0</p> <p>14.0</p> <p>15.0</p> <p>16.0</p>	<p>To Approve the Governance Statement of the 2018/2019 Annual Return</p> <p>Cllr Walker proposed that the Governance Statement be signed, seconded by Cllr Parkin. All in favour.</p> <p>It was resolved that the Governance Statement of the 2018/2019 Annual Return be signed.</p> <p>To Approve the Accounting Statement of the 2018/2019 Annual Return</p> <p>Cllr Brumby proposed that the Accounting Statement be signed, seconded by Cllr Edward. All in favour.</p> <p>It was resolved that the Accounting Statement of the 2018/2019 Annual Return be signed.</p> <p>To Review and Approve the Standing Orders</p> <p>Cllr Edward proposed that the Standing Orders be approved, seconded by Cllr Parkin. All in Favour.</p> <p>It was resolved that the Standing Orders be approved.</p> <p>To Review and Approve the Financial Regulations</p> <p>Cllr Walker proposed that the Financial Regulations be approved, seconded by Cllr Brumby. All in favour.</p> <p>It was resolved that the Financial Regulations be approved.</p> <p>To Review and Approve the Asset Register</p> <p>The following corrections are needed: Owston Ferry Recreation Ground should only be 1 item. The War Memorial needs to be added as a community asset. Croft Mere and the Pinfold should be added as land assets. The Allotments are now to be known as Gunthorpe Mere and Gunthorpe Riverside allotments. The new flower planters should be included.</p> <p>After these corrections Cllr Parkin proposed to approve the Asset Register, seconded by Cllr Green. All in Favour.</p> <p>It was resolved to approve the Asset Register after specified corrections.</p> <p>To Review and Approve the Safeguarding Children’s MARS Policy</p> <p>Cllr Brumby proposed that the Safeguarding Children’s MARS Policy be approved, seconded by Cllr Walker. All in favour.</p> <p>It was resolved that the Safeguarding Children’s MARS Policy be approved.</p> <p>To Review and Approve the Equal Opportunities Policy</p> <p>The words Parish Council should only appear once in the first sentence. Cllr Temperton proposed that the Equal Opportunities Policy be approved following this correction, seconded by Cllr Wood. All in favour.</p> <p>It was resolved that the Equal Opportunities Policy be approved following the specified correction.</p>	
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	<p>It was resolved that Cllr Brumby obtain quotes for new windows and investigates Lottery Funding.</p> <p>25.0 War Memorial Flowers Cllr Walker stated that a parishioner looks after the plants in the planters at the moment. Cllr Parkin and Cllr Edward volunteered to plant bedding plants in the planters this year.</p> <p>26.0 Allotments Gunthorpe This item was discussed. As the allotments are overgrown Cllr Temperton volunteered to till the soil with his tractor. The Clerk informed those present that a gentleman is interested in renting an allotment. Cllr Bland will contact the gentleman and meet him at the allotments.</p> <p>Cllr Parkin proposed to offer an allotment to the gentleman, seconded by Cllr Green. All in favour.</p> <p>It was resolved that an allotment be offered to this gentleman.</p> <p>27.0 ERNLLCA Councillor Training This item was discussed. Cllrs Bland, Green, Stevens, Temperton and Wood, expressed an interest in attending the training sessions at Brigg. All Cllrs volunteered to pay for this training themselves.</p> <p>28.0 Chairman's Items The Litter Picker is due for payment which came to light after the agenda was compiled. The invoice for the year is £400.00.</p> <p>Cllr Parkin proposed that the Litter Picker be paid, seconded by Cllr Walker. All in favour.</p> <p>It was resolved to pay the Litter Picker.</p> <p>29.0 Date and Time of next meeting Thursday 27 June 2019 at 7:30 in the Coronation Hall</p> <p style="text-align: center;">Meting Closed at 20:50</p>	<p>CB</p>