

## OWSTON FERRY PARISH COUNCIL

These are the Minutes of Meeting of the Owston Ferry Parish Council held in the Parish Room of the Coronation Hall on Thursday 31 January 2019 at 7:30pm

### **In Attendance:**

Councillors Bland (Acting Chairman), Walker, Brumby, Edward, Parkin, Watts and Ward Councillor Rose

	Item	Proposer
1.0	<p><b>Apologies:</b> Cllr Bailey</p> <p>At this point Cllr Bland asked that items 5 and 6 be dealt with at this stage of the meeting.</p>	
5.0	<p><b>Election of Chairperson of Owston Ferry Parish Council</b> Cllr Walker proposed that Councillor Bland be elected as Chairperson of the Owston Ferry Parish Council, seconded by Cllr Watts. All in favour.</p> <p>It was <b>resolved</b> that Cllr Bland is the elected Chairperson of the Parish Council</p>	
6.0	<p><b>Election of Vice Chairperson of the Owston Ferry Parish Council</b> Cllr Brumby proposed that Councillor Parkin be elected Vice Chairperson of the Owston Ferry Parish Council, seconded by Cllr Watts. All in favour.</p> <p>It was <b>resolved</b> that Cllr Parkin is the elected Vice Chairperson of the Parish Council</p>	
2.0	<p><b>Declarations of Interest</b> To record any Declaration of Interest made by members in respect of items on this agenda (Members should identify the agenda item and type of interest being declared.)</p> <p>Cllr Edward declared an interest in item 22.</p>	
3.0	<p><b>Granting of Dispensations (Code of Conduct, 2012)</b> None</p>	
4.0	<p><b>Public Participation Session</b></p>	
4.1	<p>A member of the public spoke of their dissatisfaction in the decision of the Parish Council to instruct the Land Registry of the withdrawal of the Parish Council's Objection to the claim for adverse possession.</p>	
4.2	<p>A member of the public raised concerns regarding the street lighting on Sanders Close, namely, extra street lighting was not installed when further housing was constructed. Cllr Rose advised that as this road was a private road and residents should approach the landlord of this road with their concerns.</p>	
7.1	<p><u>Draft Minutes of 29 November 2018</u> Cllr Walker Proposed that the Draft Minutes of 29 November 2018 be accepted; Seconded by Cllr Brumby. All in Favour.</p> <p>It was <b>resolved</b> that the Draft Minutes of 29 November 2018 be signed and</p>	

accepted as a true record.

**7.2**

Draft Minutes of 16 January 2019 Planning Meeting

Cllr Parkin Proposed that the Draft Minutes of 16 January 2019 be accepted; Seconded by Cllr Edwards. All in Favour.

It was **resolved** that the Draft Minutes of 16 January 2019 be signed and accepted as a true record

**8.0**

**Clerk's Report**

8.1

Epworth Road potholes have been reported and an acknowledgment has been received from N Lincs Council.

8.2

Flooding on High Street has been reported and confirmation received that the gullies have been cleaned on 12 December 2018.

8.3

The Grants Department has been contacted regarding the Winter in Bloom grants. No application for a grant was received by them and the deadline for applications was the beginning of December.

8.4

The annual Charity Commission return has been completed and submitted. Cllr Bland has been added as a Trustee.

8.5

Signatory change for the bank account for the clerk to be added has been submitted. The address change has been actioned.

8.6

Objections have been submitted to N Lincs Council for the planning application at Fourways Fishery.

*Items of correspondence*

Email notification of Misterton Parish Council's Neighbourhood Plan  
Nalc Open letter to Councillors  
Email notification of Bassetlaw's Local Plan  
Mineral and Waste Planning Authority  
Email notification of N Lincolnshire Sex Establishment Policy review  
Notification of Isle South NAT meeting 7 February 7 pm Forman Carter Centre  
Westwoodside  
N Lincs forthcoming meetings

**9.0**

**Financial Report**

Presentation of Monthly accounts for December 2018 and January 2019

Receipts: None

<b>Cheque</b>	<b>Recipient</b>	<b>Purpose</b>	<b>Total</b>
101943	Yards Apart	Cut for Parish Paths Partnership Aug Invoice not received	436.10
101944	C Boyall	December Salary	Confidential
101945	C Boyall	January Salary	Confidential
101946	C Boyall	Home Office Allow Dec-Feb	54.00
101946	C Boyall	McAfee Antivirus	20.00
101946	C Boyall	Postage	6.96
101947	I Walker	Flowers	25.00

101148	Owston Ferry Coronation Hall	Hire of Room	231.00
101149	West Butterwick PC	Half the cost of Clerk's RFO Training	30.00
101150	C Boyall	Mileage Dec/Jan 75 miles @ 65p per mile	48.75

**Other to consider:**

Only Cheques from 101945 are due for signing at this meeting as others on the list were signed between meetings.

Cllr Walker proposed that the financial report be accepted and the cheques should be signed seconded by Cllr Parkin. All in Favour

It is **resolved** that the financial report is accepted and the cheques should be signed

10.0

**Provision of a new plaque for the War Memorial**

Cllr Walker advised those present that 12 names of servicemen have been discovered that are not listed on the War Memorial. He proposed that as there is insufficient room on the existing plaque that a new one be purchased. The full cost of the plaque is £1450.00 plus VAT. There is £500 in next year's budget set aside towards the cost and the History Society has agreed to contribute £300. Cllr Walker has contacted the Grants Department and they have sent an application form for the Council to apply for the balance of the cost. Cllr Bland suggested that the plaque be made slightly bigger in case other names were found. The new plaque should be in place to be unveiled at the end of June.

Cllr Brumby proposed that the new plaque for the War Memorial be purchased. Seconded by Cllr Parkin. All in favour.

It was resolved that Cllr Walker order the new plaque and that a grant application form be submitted to N Lincs Council.

At this point Cllr Bland asked for Item 19 to be brought forward.

19.0

**Memorial for a Plane Crash 1945**

Cllr Bland advised those present that he had spoken to a Mr Knowles regarding a plane crash that occurred in 1945 and the gentleman would like to come and speak at a meeting. It was agreed that the presentation would take place at 7 pm immediately before the next meeting.

11.0

**Charges for Burials at the Cemetery**

Cllr Walker advised those present that following a recent burial he had visited the cemetery and has updated all the burial ledgers. He has also made a plan of the plots both occupied and available. He was advised by the funeral director that the Council's scale of fees was extremely out of date and he suggested fees that could be charged based on what other parishes charge. The fees were discussed and figures agreed upon.

Cllr Walker proposed that the fees be updated. Seconded by Cllr Watts. All in favour.

	It was <b>resolved</b> that the Clerk will update the council's fee scale.	
<b>12.0</b>	<b>Street Lighting Sanders Close</b> This item was covered in the Public Participation Session.	
<b>13.0</b>	<b>Hedges Church Street and Burnham Road</b> There are hedges belonging to properties on these roads that are causing an obstruction to the pavement for pedestrians. These were discussed. Ward Cllr Rose advised that a site meeting will be taking place on Burnham Road and he will report the Church Street site.	
<b>14.0</b>	<b>The Chapel Epworth Road</b> Cllr Brumby advised that he is happy to survey the building and assess the costs involved in order to make the building useable. Cllr Bland raised concerns that competition with Coronation Hall could arise and that this would be undesirable. Cllr Walker stated that he had visited the site today and made an inventory of the contents. Cllr Bland will meet Cllr Brumby on site.	
<b>15.0</b>	<b>Council Expenditure</b> Cllr Brumby raised concerns on the amount that could be spent without full council approval. He proposed that the present figure in the Financial Regulations be reduced. Now that the Parish Council will be meeting once per month emergency expenditure should not ordinarily arise.  Cllr Walker proposed that the limit for emergency expenditure by the Chairperson in conjunction with the Clerk be reduced to £250. Seconded by Cllr Watts. All in favour.  It was <b>resolved</b> to reduce the expenditure per item by the Chairperson in conjunction with the Clerk to £250 and that the Clerk amend the Financial Regulations accordingly.	
<b>16.0</b>	<b>Registration of the Parish Council's Land Assets</b> The Clerk has received information from Ernllca regarding the definition of "common land". This was previously circulated to Cllrs. This was discussed. The Clerk has been in contact with Cllr Bailey and will meet with her once she returns from annual leave to discuss the Parish Council's Land Assets.	
<b>17.0</b>	<b>Caravan Axe's Duck Farm</b> Cllr Watts informed those present that a caravan had appeared on this site. This was discussed. Cllr Walker will enquire who now owns this property and this item will therefore be carried forward to the next meeting.	
<b>18.0</b>	<b>Village Sign Gunthorpe</b> Ward Cllr Rose advised the meeting that most of the Isle villages now have new signs. To be able to install new signs for Gunthorpe a picture is required. Cllr Bland will endeavour to speak to Gunthorpe residents. Cllr Walker will also consult the History Society to see if a suitable picture can be found. Ward Cllr Rose advised that due to funding constraints this should be done before the end of March. This item will be carried forward to the next agenda.	
<b>20.0</b>	<b>HSBC Letter</b> The Clerk has been told by the HSBC bank manager that if this form is not signed then HSBC could close the Parish Council's accounts. The form relates to US citizens living outside of the USA and their tax status. The Clerk advises that the initial form confirming that the Parish Council is not a US Citizen could be signed	

	<p>but the option form accompanying that should not/cannot be filled in and the form should be marked as such. Cllr Watts asked why this had only just come to the Parish Council's attention. The Clerk stated that the previous Clerk had been advised that it related to him personally and not the Parish Council and that he was unwilling to fill the form in.</p> <p>Cllr Walker proposed that the Council takes the Clerk's advice as above. Seconded by Cllr Watts. All in favour.</p> <p>It was <b>resolved</b> that the Clerk fill in the forms as detailed above.</p> <p><b>21.0 Letter Received by Council regarding Footpath</b> Cllr Watts stated that the petition that was available to sign recently stated that this was for the benefit of all the parish residents but the letter states that this was for the benefit of the householder. Cllr Walker stated that there has been no progress in moving the 2 containers which were supposed to be temporary. Cllr Bland advised that the Parish Council resolved at a meeting on 14 November 2018 to withdraw objection to the claim for adverse possession and this cannot be revisited for a period of 6 months.</p> <p><b>22.0 Chairperson's Items</b></p> <p>At this point Cllr Edwards left the room.</p> <p><b>22.1 Letter received from Owston Ferry Community Group</b> The Owston Ferry Community Group has requested to hold a small afternoon tea party on 22 June 2019 and would like to use the playing field. No objections were raised.</p> <p>Cllr Brumby proposed to allow for this event to take place. Seconded by Cllr Bland. All in favour.</p> <p>It was <b>resolved</b> to allow Owston Ferry Community Group to use the playing field on 22 June 2019.</p> <p>Cllr Edward re-entered the room.</p> <p><b>22.0 Date and Time of next meeting</b> Thursday 28 February 2019 at 7.30 pm in the Coronation Hall</p> <p>Meeting closed at 9.05 pm</p>	
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