

**OWSTON FERRY PARISH COUNCIL**

These are the Minutes of Meeting of the Owston Ferry Parish Council held in the Parish Room of the Coronation Hall on March 29<sup>th</sup> 2018 at 7:30pm

**In Attendance:**

Councillors Walker (Chairman), Bland (Vice Chairman), Brumby, Edward, Parkin, Platt, Watts, Wood, Woodcock and Ward Councillor Rose

Also in Attendance: Members of the Public

No	Item	Proposer
1.0	<p><b>Apologies</b> Cllrs Bailey and Rafiq</p>	
2.0	<p><b>Declarations of Interest</b> None</p>	
3.0	<p><b>Granting of Dispensations</b> (Code of Conduct, 2012) None</p>	
4.0	<p><b>Public Participation Session</b> None</p>	
5.0	<p><b>Churchyard Wall</b> The attending representative of St Martin's Church detailed to the Parish Council that, although the lych gate and fence were only put up in 1911, the Diocese of Lincoln have insisted that an architect and an archaeologist be engaged, as well as building control, before a Faculty could be granted. A link to The Faculty Jurisdiction Rules 2015 will be forwarded to the Clerk for consideration.</p>	
6.0	<p><b>Draft Minutes of 25<sup>th</sup> January 2018</b> Cllr Parkin Proposed that the Draft Minutes of 25 January 2018 be accepted and Cllr Brumby Seconded the proposal. All in Favour.</p>	
	<p>It was <b>resolved</b> that the Draft Minutes of 25 January 2018 be signed and accepted as a true record.</p>	
7.0	<p><b>Clerk's Report</b></p>	
7.1	<p><u>Access to Owston Ferry Recreation Ground</u> The Clerk has been informed by Michael Clarke of NLC Estates that the access from Station Road to the Recreation Field is owned by NLC and he is unsure why the Clerk was informed that this was not the case. Mr Clarke will see if there is a better way of preventing access than just replacing the missing bollard. The Clerk has also requested that the vegetation be cut back to the tree line and all litter be removed.</p>	
7.2	<p><u>Road Signs</u> The new road signs will be installed during April or May 2018</p>	
7.3	<p><u>Playground Equipment</u> The Parish Council has accepted the equipment on the Owston Ferry Recreation Ground.</p>	

7.4 Requirement for Data Protection Officer  
The law is changing and there is now a requirement for each Parish Council to have a Data Protection Officer (DPO) appointed by 25<sup>th</sup> May 2018, at the Parish Council's expense. The DPO is to have the appropriate level of knowledge about Data Protection and it is recommended that the Clerk shall not be the DPO.

7.5 Owston Ferry Website  
The Owston Ferry Website can be viewed on <http://www.owstonferry.org.uk>

7.6 Items of Correspondence  
Lychgate wall emails  
NLC remittance advice  
ERNLLCA newsletter  
NLC April Meetings  
Refusal of Planning Permission – static caravan  
ERNLLCA Standards Survey  
NALC Legal Briefing Reform of Data Protection Legislation  
NALC Parliamentary Briefing

**8.0 Financial Report**

Presentation of Monthly Accounts for February

Receipts: January Grant of £34,571.89 and £36,530.82 plus a VAT refund of £765.63  
February £732.51 North Lincs in Bloom

Cheques to be signed:

Cheque	Recipient	Purpose	Amount
101864	Proludic	Replacement Cheque for 101856	36,530.82
101865	Proludic	Replacement Cheque for 101857	34,571.89
101866	Silica Lodge Garden Centre	North Lincs in Bloom Grant	879.01
101867	R Haynes	February and March Salary	Confidential
101868	R Haynes	Repayment of Feb Tax & NI	62.20
101869	HMRC	R Haynes Tax & NI March	62.40
101870	Cheque Cancelled		
101871	Isle of Axholme Physically Disabled Society	Donation	100.00
101872	Zurich Municipal	Annual Insurance	1215.21
101873	R Haynes	Additional hours spent on creating the Parish Council Web Site	250.00
101874	The Play Inspection Company	Playground inspection examination fee	114.00
101875	Zurich Municipal	Cover for new equipment until end of cover	66.05
101876	Mr R Ruff	Litter picking	400.00
101877	Proludic Ltd	Installation of final play equipment on Recreation Field	66,720.66
101878	ERNLLCA	Annual Fee	574.01
100134	Owston Ferry Coronation Hall	Coronation Hall 2 <sup>nd</sup> Half Donation	1250.00
100135	Owston Ferry Christmas Tree	Christmas Tree lights donation	200.00

<p>9.0</p>	<p>Other things to consider: The Clerk has received confirmation that a payment of £66,720.66 has been made to the Owston Ferry Parish Council bank account.</p> <p><b>Planning Applications</b>  <b>Application No:</b> PA/2018/400  <b>Proposal:</b> Planning permission to erect a single-story side extension  <b>Site Location:</b> Lindum Court Residential Home, 99-101 High Street Owston Ferry DN9 1RL</p> <p>No Objections</p>	
<p>10.0</p>	<p><b>Possible Use of PSPO</b>  The problem with dogs on the children's play areas was discussed and Cllr Parkin proposed that dogs be excluded from the Owston Ferry Recreation Field and Gunthorpe Play area; Seconded by Cllr Watts; All In Favour</p> <p>It was <b>resolved</b> that dogs will be excluded from the Owston Ferry Recreation Field and Gunthorpe Play area. The Clerk will investigate the appropriate signage.</p>	<p>AP</p>
<p>11.0 11.1</p>	<p><b>Playground Equipment</b>  <u>Refurbishment</u>  A quotation for the refurbishment of playground equipment has been requested from ALS. The Clerk is to seek further quotations.</p>	<p>AP</p>
<p>11.2</p>	<p><u>Residents' Comments</u>  Residents are really pleased with the new equipment and thanked the Council.</p>	
<p>12.0</p>	<p><b>Fleethole</b>  <u>Registration</u>  The Clerk requested confirmation as to which map, defining the coverage of the Fleethole, was to be used for land registration. Cllr Brumby has been researching the history of the Fleethole and presented the Clerk with documentation which may assist the process.</p>	
<p>13.0</p>	<p><b>Notice board</b>  It was agreed that the Clerk was to place an order for a green notice board and the location would be finalised after discussions with Cllr Rafiq regarding the possibility of mounting it on the wall of the village shop.</p>	
<p>14.0</p>	<p><b>Churchyard and Cemetery Grass</b>  The Clerk requested a quotation from 'Yards Apart' to ensure best value for money. The quotation from Yards Apart was 58% more expensive than that from Mr P Hinds, who will guarantee the price for the next 5 years.</p>	
<p>15.0 15.1</p>	<p><b>Footpath Signs</b>  The footpath signs have still not been put back up and the Clerk is requested to chase the Public Right of Way Officer again.</p>	
<p>15.2</p>	<p>The Clerk is to report that a hunt has been making use of the footpaths</p>	

<p><b>16.0</b></p>	<p><b>Highways</b>  Cllr Edward reported that a lady had been thrown from her horse on the main road between Kelfield and West Butterwick and asked whether signs warning of 'slow horses' could be erected. Ward Cllr Rose was asked if he could ask West Butterwick if they would support this request.</p>	
<p><b>17.0</b></p>	<p><b>Remembrance Day</b>  The Churchwarden has informed the Parish Council that there will be joint events on Armistice/Remembrance Day this year to commemorate the 100<sup>th</sup> anniversary of the end of WW1. St Martin's Church and Owston Ferry Chapel will be working on plans to include a gathering at the Cenotaph at 11am and an evening service at the Church, in line with planned national events including a proclamation to be read out by the Town Crier. Funding is not requested, but support from the Parish Council is requested and, hopefully, representation at the ceremonies.</p>	
<p><b>18.0</b></p>	<p><b>Date and Time of Next Meeting</b>  Thursday 31<sup>st</sup> May 2018 at 7:30 in the Coronation Hall</p>	