

OWSTON FERRY PARISH COUNCIL

These are the Minutes of the Full Council meeting of Owston Ferry Parish Council held on Thursday 31 October 2024, 7:00pm in the Parish Room at Coronation Hall.

In Attendance:

Councillors Woodcock (Chair), Coy, Edward, Hellewell (from item 19/09), Parkin, Rule, J Temperton (from item 19/09), S Temperton, Trickett, Walker and Ward Cllr Rose.

Clare Boyall Clerk and Responsible Financial Officer

0 Member of the Public

	Item	Proposer
01/10/24	Public Participation Session None.	
02/10/24	Apologies Cllr Rule.	
03/10/24	Declarations of Interest Cllr Walker 27/10/24 Cllr Hellewell 27/10/24	
04/10/24	Granting of Dispensations (Code of Conduct, 2012) None.	
05/10/24	Draft Minutes of the Full Council meeting held on 26 September 2024 Cllr Coy proposed that the minutes of the Full Council meeting held on 26 September 2024 be accepted as a true record, seconded by Cllr Walker. All in favour It was resolved that the minutes of the Full Council meeting held on 26 September 2024 be accepted as a true record.	
06/10/24	Clerk's Report The pavement surface damage outside of the recreation field fence has been reported to N Lincs Council. Gullies in the village have been reported but N Lincs Council have responded to advise that these will be cleaned in the normal course of operations. The bugler for Remembrance Sunday has been booked and the Clerk has liaised with the Chapel regarding arrangements for the day. The quotation for the Gunthorpe play equipment cleaning has been chased but no response has been received. Another quotation will now be sought. Alternative quotations for the repair of the Millennium Clock have been requested and received. A resident has contacted the Clerk regarding the issue with the gate installed at Burnham Road. Ward Cllr Rose has advised that this is still with highways. Significant investigation has been completed with regard to Croft Mere. The common land has been found but not the position of the allotments as yet. The change of bank accounts is progressing. However the switch service does not include savings accounts and therefore a signatory will need to attend HSBC with the Clerk to transfer the funds and close the account.	

07/10/24

Financial Report

102419	Staff Salary	October Salary	Confidential
102420	C Boyall	Mileage	13.95
102421	B Keighery	Cut 21 Owston Ferry Rec and Cut 20 Gunthorpe	450.00
102421	B Keighery	Cut 22 Owston Ferry Rec and Cut 21 Gunthorpe	450.00
102422	P Hinds	Grass Cutting/Strimming at Cemetery and Closed Churchyard 11.9.24	245.00
102423	Owston Ferry Community Group	Section 137 Local Government Act 1972 grant	500.00

Cllr Walker proposed that the financial report be accepted and the cheques should be signed seconded by Cllr Hellewell. All in Favour.

It was **resolved** that the financial report be accepted and the cheques should be signed.

08/10/24

Budget Review

The Clerk advised that a check should be completed on the accounts by a non-signatory to comply with the new financial regulations. 3 transactions were checked and confirmed by Cllr Hellewell. Cllr Parkin proposed to note the bank reconciliation check completed by Cllr Hellewell, seconded by Cllr Edward. All in favour.

It was **resolved** to note the bank reconciliation check completed by Cllr Hellewell.

The budget was reviewed. Cllr Parkin proposed to note the budget review, seconded by Cllr Coy. All in favour.

It was **resolved** to note the budget review.

09/10/24

Planning Application

09.1

Application No: PA/2024/1097

Proposal: Planning permission to erect a two-storey side extension including the relocation of integral garage

Site: Dunoon, Burnham Road, Owston Ferry, DN9 1AY

This application was dealt with under the Clerk's delegated authority.

Cllr Coy proposed to note that no comment was submitted, seconded by Cllr Hellewell. All in favour.

It was **resolved** to note that no comment was submitted.

09.2

Application No: PA/2024/447

Proposal: Outline planning permission for a rural worker's dwelling (Self Build) and detached garage with all matters reserved for subsequent consideration - Additional information received from the Agent

Site: Owston Ferry Fisheries, Owston Ferry Road, Owston Ferry, [DN9 1BJ](#)

Cllr J Temperton proposed to object to this planning application as this is a rural area with diverse wildlife. This application is outside of the local plan and would spoil the open landscape, seconded by Cllr Parkin. All in favour.

It was **resolved** to object to this planning application as this is a rural area with

<p>10/10/24</p>	<p>diverse wildlife. This application is outside of the local plan and would spoil the open landscape.</p> <p>Planning Appeal Cllr Coy proposed not to submit any additional comments for the planning appeal for PA/2023/1307, seconded by Cllr J Temperton. All in favour.</p> <p>It was resolved not to submit any additional comments for the planning appeal for PA/2023/1307.</p>	
<p>12/10/24</p>	<p>Planning Permission Granted Cllr j Temperton proposed to note that planning application PA/2024/904 has been granted, seconded by Cllr Walker. All in favour.</p> <p>It was resolved to note that planning application PA/2024/904 has been granted.</p>	
<p>13/10/24</p>	<p>Playground Inspection Report No report was available. Unfortunately, the Clerk has been unable to replace the new instruction cards on the gym equipment as these will need to be screwed onto the bases.</p>	
<p>14/10/24</p>	<p>Grant Funding The recreation field fence was discussed. Replacement should be with a hoop top fence that extends from Coronation car park around to Temperton's Lane with 3 self closing gates and 2 vehicular access gates.</p> <p>Cllr Walker proposed that the colour of the fencing should be green, seconded by Cllr J Temperton. 5 in favour Cllr Parkin proposed that the colour of the fencing should be white, seconded by Cllr Edward. 3 in favour. 1 abstention.</p> <p>It was resolved that the colour of the fencing should be green.</p> <p>Cllr Woodcock will obtain measurements and this will be brought back to the next meeting in order that Cllrs can obtain quotations for submission for grants.</p>	
<p>15/10/24</p>	<p>VE and VJ Day Grants Cllr Trickett proposed to note that a grant of £250 per anniversary will be offered by N Lincs Council, seconded by Cllr Hellewell. All in favour.</p> <p>It was resolved to note that a grant of £250 per anniversary will be offered by N Lincs Council.</p>	
<p>16/10/24</p>	<p>VE Day Cllr Coy advised that she was happy to work on an event to mark VE day 2025. Cllr Hellewell proposed that a working group for VE day 2025 be formed and that the terms of reference be approved for this group, seconded by Cllr Coy. All in favour.</p> <p>It was resolved that a working group for VE day 2025 be formed and that the terms of reference be approved for this group.</p>	<p>BC</p>
<p>17/10/24</p>	<p>Remembrance Sunday 2025 Arrangements for 2025 were discussed. Cllr Parkin and Edward will lead on the knitted poppies for a display in 2025 which will be focused around the War Memorial.</p>	

18/10/24	<p>Community Awards Cllr Walker outlined the proposals in his circulated report. Cllr Walker will look into the cost of trophies ready to add this to the budget. Cllr Trickett will look at the nomination process and the Clerk will collect the nominations. Cllr Walker proposed that the council start a Community Awards scheme and that these will be awarded at the annual Parish meeting, seconded by Cllr Hellewell. All in favour.</p> <p>It was resolved that the council start a Community Awards scheme and that these will be awarded at the Annual Parish Meeting.</p>	IW
19/10/24	<p>Parish Leaflet Cllr Coy outlined what this would entail. This would contain information about local groups and organisations and be delivered to residents. This would be updated on a yearly basis. Clerk to contact ERNLLCA to check if business advertising in the leaflet would be permitted. To be brought back to the next meeting.</p>	BC
20/10/24	<p>Dignity at Work Policy Cllr Hellewell proposed to approve the updated Dignity at Work policy to include sexual harassment and to note that the Personnel Committee will liaise with the Clerk regarding this new policy as per the new legislation, seconded by Cllr Walker. All in favour.</p> <p>It was resolved to approve the updated Dignity at Work policy to include sexual harassment and to note that the Personnel Committee will liaise with the Clerk regarding this new policy as per the new legislation.</p>	
21/10/24	<p>The Fleethole Cllr Edward proposed to approve a request to create a small hole in the Fleethole to hold a temporary Christmas Tree, seconded by Cllr Walker. All in favour.</p> <p>It was resolved to approve a request to create a small hole in the Fleethole to hold a temporary Christmas Tree.</p>	
22/10/24	<p>Owston Ferry Consolidated Charities Cllr S Temperton proposed to approve Pat Smith as a new trustee of the Owston Ferry Consolidated Charities, seconded by Cllr J Temperton. All in favour.</p> <p>It was resolved to approve Pat Smith as a new trustee of the Owston Ferry Consolidated Charities.</p>	
23/10/24	<p>Croft Mere Common Land The Clerk has completed an investigation and information regarding Croft Mere common land has been found and its location. This was discussed. Clerk to contact the Principal Access and Commons Officer at N Lincs Council.</p>	
24/10/24	<p>Best Kept Village Cllr Parkin proposed to note that a prize of £25 of garden vouchers was presented to Cllr Trickett at the recent presentation evening, seconded by Cllr Edward. All in favour.</p> <p>It was resolved to note that a prize of £25 of garden vouchers was presented to Cllr Trickett at the recent presentation evening.</p> <p>Cllr Coy proposed that letters of thanks be sent to residents who watered the planters this year, seconded by Cllr Trickett. All in favour.</p>	

25/10/24	<p>It was resolved that letters of thanks be sent to residents who watered the planters this year.</p> <p>Millennium Clock The quotations for the clock were discussed. Cllr Walker proposed that this will be moved to the Turbary Charity meeting to be discussed, seconded by Cllr Parkin. All in favour.</p> <p>It was resolved that this will be moved to the Turbary Charity meeting to be discussed.</p>	
26/10/24	<p>Isle South NATS Meeting Cllrs Parkin and Edward advised that the use of electric scooters is being monitored by the Police across the Isle.</p> <p>Cllrs Walker and Hellewell left the meeting room.</p>	
27/10/24	<p>Correspondence from The Heritage Society Cllr Parkin proposed to send a letter to support the Heritage Society's bid for funding to repair the roof of the Smithy, seconded by Cllr Coy. All in favour.</p> <p>It was resolved to send a letter to support the Heritage Society's bid for funding to repair the roof of the Smithy.</p> <p>Cllrs Walker and Hellewell re-entered the meeting room.</p>	
28/10/24	<p>Correspondence to Note N Lincs Council – Forthcoming Meetings N Lincs LiveWell – Drop in session Town and Parish Liaison Meeting Fields in Trust – Enquiry for a contact for the recreation field for their records Resident email regarding Fourways Fisheries and signs Humber and Wolds Rural Action – Rural Housing N Lincs District Committee Meeting NATS South Newsletter ERNLLCA – Go Collaborate Slides ERNLLCA – Finance Training Local Government Pay Agreement 2024 2025</p> <p>Cllr Parkin proposed to note the correspondence, seconded by Cllr Edward. All in favour.</p> <p>It was resolved to note the correspondence.</p>	
29/10/24	<p>Ward Councillor Report Ward Cllr Rose not present.</p> <p>The Clerk gave Cllrs information relating to a resident's email under correspondence to note relating to Fourways Fisheries. The Clerk also advised that N Lincs Council's proposed local plan has had to be cancelled due to the new information from the Government relating to planning.</p>	
30/10/24	<p>Chairman's Items Cllr Woodcock thanks Cllr Hellewell for installing many of the lamp post poppies this year. Cllr Woodcock has installed poppies at the War Memorial and village entry signs but asked for volunteers to install the rest of the poppies. Cllr Walker – Station Road Cllr Trickett – North Street and Gunthorpe Cllr S Temperton – High Street</p>	

