

## OWSTON FERRY PARISH COUNCIL

These are the Minutes of the Annual Full Council meeting of Owston Ferry Parish Council held on Thursday 25 July 2024, 7:00pm in the Parish Room at Coronation Hall.

### **In Attendance:**

Councillors Woodcock (Chair), Edward, Parkin, Walker, Watts and Ward Cllr Rose.

Clare Boyall Clerk and Responsible Financial Officer

1 Member of the Public

|                 | <b>Item</b>  | <b>Proposer</b> |
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| <b>01/07/24</b> | <b>Public Participation Session</b><br>A member of the public spoke about a track between footpath 133 and 134 and correspondence from N Lincs Council regarding the addition to the Definitive Map.   |                 |
| <b>02/07/24</b> | <b>Apologies</b><br>Cllrs Coy, Rule, Temperton and Trickett.   |                 |
| <b>03/07/24</b> | <b>Declarations of Interest</b><br>None.   |                 |
| <b>04/07/24</b> | <b>Granting of Dispensations (Code of Conduct, 2012)</b><br>None.  |                 |
| <b>05/07/24</b> | <b>Draft Minutes of the Full Council meeting held on 27 June 2024</b><br>Cllr Watts proposed that the minutes of the Full Council meeting held on 27 June 2024 be accepted as a true record, seconded by Cllr Parkin. All in favour<br><br>It was <b>resolved</b> that the minutes of the Full Council meeting held on 27 June 2024 be accepted as a true record.  |                 |
| <b>06/07/24</b> | <b>Clerk's Report</b><br>The jet washing of the recreation field play equipment has been completed. A quotation for the Gunthorpe play equipment has been requested as this was missed from the original request.<br><br>A resident from Gunthorpe has contacted the Clerk regarding speeding vehicles in Gunthorpe. Speed monitoring has been requested for Gunthorpe and this will take place later this year. The Police will also perform spot checks and the resident has been informed of the speedwatch initiative.<br><br>A meeting has been arranged for Cllrs to explore funding opportunities for the council with Community Vision.<br><br>A site visit has taken place with a contractor for the cemetery path and another request for a quotation has been sought.<br><br>Investigations are still on going into Council .gov email addresses. There is an issue with the website being .org. This will be resolved in the most cost effective way for the council.<br><br>Unity Trust bank has been contacted and the process has started to change bank accounts. Further instructions are awaited from them.<br><br>The stiles and missing footpath signs on footpath 132 have been reported to N |                 |

Lincs Council and an officer will perform an inspection.

The lease for the Fleethole has been prepared and has been sent to the owners of the Crooked Billet.

Business Stream has terminated the direct debit for the water supply in error. This has now been re-started and the new direct debit will be £5.50 per month.

**07/07/24 Planting Competition**

Cllr parkin proposed that £35 be spent on 3 garden vouchers, seconded by Cllr Edward. All in favour.

It was **resolved** that £35 be spent on 3 garden vouchers.

**08/07/24 Financial Report**

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|--------|---|--|--------------|
| 102391 | C Boyall                                | July Salary  | Confidential |
| 102392 | C Boyall                                | Mileage  | 27.90        |
| 102392 | C Boyall                                | Postage  | 7.65         |
| 102393 | B Keighery                              | Cut 13 Owston Ferry Rec and Cut 12 Gunthorpe                                 | 450.00       |
| 102393 | B Keighery                              | Cut 14 Owston Ferry Rec and Cut 13 Gunthorpe                                 | 450.00       |
| 102393 | B Keighery                              | Cut 15 Owston Ferry Rec and Cut 14 Gunthorpe                                 | 450.00       |
| 102394 | P Hinds                                 | Grass Cutting/Strimming at Cemetery and Closed Churchyard 12/6/24<br>27/6/24 | 490.00       |
| 102395 | Yards Apart                             | Cut 1  | 750.12       |
| 102396 | Graham Walker<br>Fieldside Fabrications | Refurbishment Curved Railings and Gates                                      | 700.00       |
| 102397 | DG Jetwashing                           | Play Area and Gym Equipment Cleaning   | 820.00       |
| 102398 | Eazy Office Supplies                    | Inks and Stationery  | 123.78       |
| 102399 | George Tune and Son                     | Plants   | 130.00       |
| 102400 | ERNLLCA                                 | Clerk Planning Enforcement and Appeals Training                              | 24.00        |
| 102401 | N Lincs Council                         | Gunthorpe Play Area Land Rent  | 10.00        |
| 102402 | C Boyall                                | Gift Vouchers Planting Competition   | 35.00        |

Cllr Walker proposed that the financial report be accepted and the cheques should be signed seconded by Cllr Watts. All in Favour.

It was **resolved** that the financial report be accepted and the cheques should be signed.

**09/07/24 Planning Appeal for PA/2022/1985**

Cllr Watts proposed no observations be submitted for this appeal, seconded by Cllr Walker. All in favour.

It was **resolved** no observations be submitted for this appeal.

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| <p><b>10/07/24</b></p> | <p><b>Planning Permission Refused</b><br/>Cllr Watts proposed to note that planning application PA/2024/394 has been refused, seconded by Cllr Walker. All in favour.</p> <p>It was <b>resolved</b> to note that planning application PA/2024/394 has been refused.</p>   |  |
| <p><b>11/07/24</b></p> | <p><b>Playground Inspections</b><br/>The playground signs have increased in cost to £27 each. Cllr Parkin proposed to purchase replacement signs for the gym equipment, seconded by Cllr Watts. All in favour.</p> <p>It was <b>resolved</b> to purchase replacement signs for the gym equipment.</p> <p>Cllr Woodcock advised that a bench had been vandalised on the recreation field and this has been removed. Clerk to obtain a quotation for a replacement. There was also wood and other debris left on the recreation field when Cllr Woodcock visited the recreation field.</p> <p>The playground inspection reports were noted.</p> |  |
| <p><b>12/07/24</b></p> | <p><b>Croft Mere Allotments</b><br/>The location of these allotments is not known despite extensive investigations. Cllr Watts proposed to contact the Land Registry, seconded by Cllr Walker. All in favour.</p> <p>It was <b>resolved</b> to contact the Land Registry.</p>   |  |
| <p><b>13/07/24</b></p> | <p><b>Biodiversity Action Plan</b><br/>The action plan was discussed including the addition of trees to the cemetery. Cllr Walker proposed to approve the Biodiversity Action Plan, seconded by Cllr Watts. All in favour.</p> <p>It was <b>resolved</b> to approve the Biodiversity Action Plan.</p>   |  |
| <p><b>14/07/24</b></p> | <p><b>Budget Review</b><br/>Cllr Edward proposed to approve and note the budget review, seconded by Cllr Watts. All in favour.</p> <p>It was <b>resolved</b> to approve and note the budget review.</p> <p>Cllr Woodcock advised that items 15/07/24 and 17/07/24 would be discussed together.</p>  |  |
| <p><b>15/07/24</b></p> | <p><b>Cemetery Railings</b><br/>See item 17/07/24</p>   |  |
| <p><b>16/07/24</b></p> | <p><b>Lychgate Fence</b><br/>Cllr Walker proposed to accept the quotation of £830 for the staining of the lychgate fence and to vire funds over to the lychgate fence budget heading from the miscellaneous heading to cover the remaining cost, seconded by Cllr Parkin. All in favour.</p> <p>It was <b>resolved</b> to accept the quotation of £830 for the staining of the lychgate fence and to vire funds over to the lychgate fence budget heading from the miscellaneous heading to cover the remaining cost.</p>   |  |

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| <p><b>17/07/24</b></p> | <p><b>Church and Cemetery Paths</b><br/>To include item 15/07/24.</p> <p>The quotation for the remaining sections of cemetery railings refurbishment was discussed along with the initial quotation for the cemetery path and the work needed on the churchyard path. The Clerk advised that there are sufficient funds in the general reserves and targeted reserves. Money could also be moved across from the targeted reserves for the recreation fence and CCTV if there are grants available for these projects. Cllrs would now like quotations for concrete replacement for both paths. A Faculty will be needed to the churchyard path. Cllr Woodcock advised that it was resolved to replace the cemetery path quite a while ago and that the council need to complete some of the projects that are outstanding.</p> <p>Cllr Walker proposed to approve the quotation for the cemetery railings refurbishment, seconded by Cllr Watts. 3 in favour.</p> <p>Cllr Parkin proposed to wait until costs are known for both paths, seconded by Cllr Edward. 2 in favour.</p> <p>It was <b>resolved</b> to approve the quotation for the cemetery railings refurbishment.</p> |  |
| <p><b>18/07/24</b></p> | <p><b>Planning Appeals and Enforcement Report</b><br/>Cllr Parkin proposed to note the Planning Appeals and Enforcement report, seconded by Cllr Watts. All in favour.</p> <p>It was <b>resolved</b> to note the Planning Appeals and Enforcement report.</p>  |  |
| <p><b>19/07/24</b></p> | <p><b>Correspondence to Note</b><br/>N Lincs Council – Forthcoming Meetings<br/>Lithium Battery Safety Email<br/>NATS - Domestic Abuse Strategy Consultation 2024<br/>Lincs and North Notts Air Ambulance Service - News<br/>N Lincs Council – Simpler Recycling</p> <p>Cllr Watts proposed to note the correspondence, seconded by Cllr Walker. All in favour.</p> <p>It was <b>resolved</b> to note the correspondence.</p>  |  |
| <p><b>20/07/24</b></p> | <p><b>Ward Councillor Report</b><br/>Ward Cllr Rose apologised for the recent disruption due to road closures. Devolution will probably be going ahead but there may be a possibility that N Lincolnshire will be grouped with Humberside rather than Lincolnshire. However, this is uncertain at the moment and there is a meeting arranged with Angela Raynor MP in the near future to discuss this.<br/>The HS2 funding has been removed which was due to be used on road maintenance.<br/>There are trees still available that can be obtained via N Lincs Council.<br/>Ward Cllr Rose suggested contacting the Community Grants Team for council projects.</p>  |  |
| <p><b>21/07/24</b></p> | <p><b>Chairman's Items</b><br/>Cllr Woodcock advised that he had removed the vandalised bench on the recreation field.</p>   |  |

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| <b>22/07/24</b> | Ward Cllr Rose will continue to try and get the rusted bins removed.<br><b>Date and Time of next meeting</b><br>The next full council meeting will be held on Thursday 26 September 2024 at 7 pm in the Parish Room of Coronation Hall.<br>Noted.<br><br>Meeting closed at 8.10 pm. |  |
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