

**OWSTON FERRY PARISH COUNCIL**

These are the Minutes of the Full Council meeting of Owston Ferry Parish Council held on Thursday 25 April 2024, 7:00pm in the Parish Room at Coronation Hall.

**In Attendance:**

Councillors Woodcock (Chair), Bell, Brumby, Coy, Edward, Parkin, Rule, Temperton, Trickett, Walker and Watts.

Clare Boyall Clerk and Responsible Financial Officer

0 Member of the Public

	<b>Item</b>	<b>Proposer</b>				
<b>01/04/24</b>	<b>Public Participation Session</b> No members of the public present.					
<b>02/04/24</b>	<b>Apologies</b> Ward Cllr Rose.					
<b>03/04/24</b>	<b>Declarations of Interest</b> Cllr Woodcock           09/04/24 Cllr Brumby               08/04/24 08.1 Personal					
<b>04/04/24</b>	<b>Granting of Dispensations (Code of Conduct, 2012)</b> None.					
<b>05/04/24</b>	<b>Draft Minutes of the Full Council meeting held on 28 March 2024</b> Cllr Brumby proposed that the minutes of the Full Council meeting held on 28 March 2024 be accepted as a true record, seconded by Cllr Parkin. All in favour  It was <b>resolved</b> that the minutes of the Full Council meeting held on 28 March 2024 be accepted as a true record.					
<b>06/04/24</b>	<b>Clerk's Report</b> Letters of thanks have been sent to the WI and the Lincs and N Notts Air Ambulance.  Replies have been received from all bar one group in the village and they are All sending representatives to the Annual Parish meeting. The date has been set at 22 May 2024.  Footpaths 137 and 135 have still not been reinstated. This has been chased with the Principal Access and Commons Officer and a site visit has taken place. A letter has been sent to the farmer to advise them of their obligation to reinstate these paths.  Information has been received from the Enforcement Officer to state that documentation and photographs have been received regarding the workshop on Gautry Lane to show that the land has been used for non agricultural storage for more than 10 years and is therefore immune from enforcement action. The case has been closed.  Work is continuing on the annual audit and is now ready to be delivered to the internal auditor.					
<b>07/04/24</b>	<b>Financial Report</b>					
	<table border="1"> <tr> <td>102359</td> <td>The Playground Inspection Company</td> <td>Bi-annual Inspection</td> <td>249.60</td> </tr> </table>	102359	The Playground Inspection Company	Bi-annual Inspection	249.60	
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102360	B Coy	First Aid Course	165.00
102361	C Boyall	April Salary	Confidential
102362	C Boyall	Mileage	27.90
102362	C Boyall	Stationery	19.45
102363	B Keighery	Cut 1 Owston Ferry Rec	360.00
102363	B Keighery	Cut 2 Owston Ferry Rec and Cut 1 Gunthorpe	450.00
102363	B Keighery	Cut 3 Owston Ferry Rec and Cut 2 Gunthorpe	450.00
102363	B Keighery	Cut 4 Owston Ferry Rec and Cut 3 Gunthorpe	450.00
102363	B Keighery	Cut 5 Owston Ferry Rec and Cut 4 Gunthorpe	450.00
102364	Vision ICT	Annual Website Maintenance	161.26
102365	ERNLLCA	Annual Membership	694.59
102366	SLCC	Annual Membership	144.00
102367	CPRE	Nest Kept Village Competition	40.00
102368	E Slater	Bagpiper D Day 80	100.00
102369	Mr Ruff	Litter Picker	600.00
102370	Andrew Squire	Mista Twister Balloons D Day 80	200.00
102371	Lenny Lowe	Film Show and Gazebo D Day 80	521.20
102372	N Lincs Council	Trade Waste	270.00
102373	P Hinds	Grass Cutting/Strimming at Cemetery and Closed Churchyard 8/3/24 30/3/24	490.00
DD	Business Stream	Cemetery Water	2.50

Cllr Parkin proposed that the financial report be accepted and the cheques should be signed seconded by Cllr Coy. All in Favour.

It was **resolved** that the financial report be accepted and the cheques should be signed.

Cllr Brumby left the meeting room.

08/04/24  
08.1

**Planning Applications**

**Application No:** PA/2024/418

**Proposal:** Listed building consent to replace existing clay pan tiles to roof

**Site Location:** Mariners House, High Street, Owston Ferry, Doncaster, DN9 1RL

Cllr Edward proposed that no comment be made for this planning application, seconded by Cllr Trickett. All in favour.

It was **resolved** that no comment be made for this planning application.

Cllr Brumby re-entered the meeting room.

08.2

**Application No:** PA/2024/246

**Proposal:** Listed building consent for refurbishment and residential conversion of a listed barn to a C3 use

**Site Location:** Tithe Barn and land, Station Road, Owston Ferry, DN9 1AW

08.3

**Application No:** PA/2024/215

**Proposal:** Full planning permission for the repair, refurbishment and residential conversion of a listed barn to a C3 use, together with the erection of 3 detached houses and garages as enabling works

**Site Location:** Tithe Barn and land, Station Road, Owston Ferry, DN9 1AW

**Resolved:** No Comment.

Cllr Parkin proposed to note the above planning applications PA/2024/215 and PA/2024/246 were dealt with under the Clerk's delegated powers, seconded by Cllr Bell. All in favour.

It was **resolved** to note the above planning applications PA/2024/215 and PA/2024/246 were dealt with under the Clerk's delegated powers.

Cllr Woodcock left the meeting room and Cllr Coy took the chair.

09/04/24

**D Day 80**

The charge for Coronation Hall for D Day was discussed at length. Cllr Watts proposed to hire the hall at £45 for the 3 hours, seconded by Cllr Trickett. 8 in favour, 2 abstentions.

It was **resolved** to hire the hall at £45 for the 3 hours.

Cllr Temperton proposed to minute that the Parish Council were disappointed in Coronation Hall's decision to charge the Parish Council for the parish event, seconded by Cllr Brumby. 9 in favour, 1 against.

It was **resolved** to minute that the Parish Council were disappointed in Coronation Hall's decision to charge the Parish Council for the parish event.

Cllr Woodcock re-entered the meeting room and re-took the chair.

Cllr Coy advised that there was an opportunity for war time tractors to be on the field for the field day. This will be included in the risk assessment. Cllr Parkin proposed to allow the tractors onto the recreation field for the day depending on weather conditions, seconded by Cllr Edward. All in favour.

It was **resolved** to allow the tractors onto the recreation field for the day depending on weather conditions.

10/04/24

**Best Kept Village**

Cllr Watts proposed to enter the competition and to enter all categories bar the bus shelters, seconded by Cllr Trickett. All in favour.

It was **resolved** to enter the competition and to enter all categories bar the bus shelters.

Cllr Coy is happy to organise the purchase of the sustainable planting and the planting is planned for 18 May. Cllr Trickett will prepare a poster for the watering can/bucket competition. Cllr Temperton will source these. Cllr Coy proposed that Cllr Coy will purchase the plants up to £1510 excluding VAT and Cllr Temperton to purchase 50 buckets and 50 watering cans, seconded by Cllr Edward. All in favour.

It was **resolved** that Cllr Coy will purchase the plants up to £1510 and Cllr Temperton to purchase 50 buckets and 50 watering cans.

11/04/24

**Playground Inspection Reports**

These were discussed at length including associated risks. All bar 1 item is low

BC

or very low risk but further information is needed from the insurance company. Cllr Bell proposed that Cllr Bell and Cllr Rule obtain quotations for work that is required as specified in the inspection reports, seconded by Cllr Temperton. All in favour.

It was **resolved** that Cllr Bell and Cllr Rule obtain quotations for work that is required as specified in the inspection reports.

Cllr Bell to request the quotations be sent to the Clerk. Clerk to contact the insurance company for advice regarding the playground inspection report results and insurance cover. Cllr Brumby will provide Cllr Bell with the spare instruction discs, foam handles and end caps that the council has.

**12/04/24 Playground Inspections**

No inspection has taken place due to the external inspection that has taken place recently. The bi-annual inspection reports will be used as a base for next month's inspection. Clerk to be supplied with future inspection sheets for council records and to be presented to the next Parish Council meeting.

**13/04/24 Dignity at Work Policy**

Cllr Parkin proposed to adopt the Dignity at Work policy, seconded by Cllr Watts. All in favour.

It was **resolved** to adopt the Dignity at Work policy.

**14/04/24 Training and Development Policy and Cllr Training**

Cllr Brumby proposed to adopt the Training and Development policy and to book full council training, seconded by Cllr Edward. All in favour.

It was **resolved** to adopt the Training and Development policy and to book full council training.

**15/04/24 Recreation Field Access**

Cllr Woodcock advised that a resident had accessed the recreation field via a gate at the front of the recreation field without permission. The council would not ordinarily withhold permission but this must be done safely and permission sought. Cllr Parkin proposed that Cllr Walker look into the welding of this gate, seconded by Cllr Coy. All in favour.

It was **resolved** that Cllr Walker look into the welding of this gate.

**16/04/24 Litter Picker**

Cllr Walker proposed that Mr Ruff be appointed as the litter picker for 2024/2025, seconded by Cllr Brumby. All in favour.

It was **resolved** that Mr Ruff be appointed as the litter picker for 2024/2025.

**17/04/24 Annual Parish Meeting**

Cllr Temperton proposed to note the date of the Annual Parish meeting as 22 May 2024 at 6.30 pm, seconded by Cllr Rule. All in favour.

It was **resolved** to note the date of the Annual Parish meeting as 22 May 2024 at 6.30 pm.

**18/04/24 Communication Regarding Riverbank Access Kelfield**

This was discussed. Cllr Coy proposed to respond and advise the resident that it is the council's understanding that there is no right of access but to suggest that they may contact N Lincs Council for further advice, seconded by Cllr Walker. All in favour.

	<p>It was <b>resolved</b> to respond and advise the resident that it is the council's understanding that there is no right of access but to suggest that they may contact N Lincs Council for further advice.</p> <p><b>19/04/24 Correspondence to Note</b>  Isle of Axholme Community Network Feedback  ERNLLCA – Midlands Net Zero Hub  ERNLLCA – AGM Motion  ERNLLCA – District Committee Meeting</p> <p>Cllr Brumby proposed to note the correspondence, seconded by Cllr Watts. All in favour.</p> <p>It was <b>resolved</b> to note the correspondence.</p> <p><b>20/04/24 Ward Councillor Report</b>  Ward Cllr Rose absent.</p> <p><b>21/04/24 Chairman's Items</b>  None.</p> <p><b>22/04/24 Date and Time of next meeting</b>  The Annual Parish Council meeting will be held on Thursday 30 May 2024 at 7 pm in the Parish Room of Coronation Hall.  Noted.</p> <p>Meeting closed at 8.20 pm.</p>	