

OWSTON FERRY PARISH COUNCIL

These are the Minutes of the Full Council meeting of Owston Ferry Parish Council held on Thursday 30 June 2022, 7:00pm at Coronation Hall.

In Attendance:

Councillors Bland, Boothman, Brumby (Chairperson), Edward, Parkin (Vice Chairperson), Rule, Stevens, Walker, Watts, Woodcock and Ward Cllr Rose.

Clare Boyall Clerk and Responsible Financial Officer

0 Member of the Public

| | Item | Proposer |
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| 01/06/22 | Public Participation Session None Present. | |
| 02/06/22 | Apologies None. | |
| 03/06/22 | Declarations of Interest Cllr Bland 07/06/22 | |
| 04/06/22 | Granting of Dispensations (Code of Conduct, 2012) None. | |
| 05/06/22 | Draft Minutes of the Annual Full Council meeting held on 26 May 2022 Cllr Parkin proposed that the minutes of the Full Council meeting held on 26 May 2022 be accepted as a true record, seconded by Cllr Stevens. All in favour. It was resolved that the minutes of the Full Council meeting held on 26 May 2022 be accepted as a true record. | |
| 06/06/22 | Clerk's Report The annual audit submission documents have been sent to PKF Littlejohn for the external audit to take place. Communication has been sent to the Principal Access and Commons Officer to advise him again that horse riders are using the public footpaths. A reply has been received to advise that although the Definitive Map Officer's position is still vacant, in view of the Parish Council's concerns and in view of public safety he will address the alignment issue sooner rather than later to give clarity to what is highway and what isn't, and therefore what N Lincs Council have jurisdiction over. Notification has been sent to N Lincs Council that the post for Footpath 137 at the River Trent end has been ripped out of the ground and the sign that the Parish Council placed on it has been pulled off the post and destroyed. This has been acknowledged. Haxey Parish Council have been notified that the grass verges and open spaces on Station Road have not been cut. Coronation Hall has been contacted to check the capacity of the building for the | |

Emergency Plan. A reply has been received to state that the figures are correct.

The memorial assessment has been carried out on Epworth Road Cemetery. The report has been chased but is not available yet. Work will now start on looking through the records and letters will be sent out to the last known address of the deed holders of the graves that have been laid down. Notices have been placed near to these memorials. Information received indicates that there may be more memorials that either need to be monitored or work carried out by the deed holders.

Documentation for risk assessments, insurance, training and assessments of the Public Footpaths requested by N Lincs Council have been requested from the contractor, received and sent on to N Lincs Council as per our contract.

Overhanging trees causing large vehicles to drive in the middle of the road before the entrance to Gunthorpe coming from Heckdyke Lane have been reported to N Lincs Council. A site inspection is due to take place.

The clerk has checked with the grass contractor and the cutting of the recreation field and Gunthorpe play area has returned to 10 day intervals.

The contractor for the PROWS has been asked to cut back nettles and overhanging foliage on Footpath 132 to comply with our contract with N Lincs Council. This will not incur an additional cost.

07/06/22 Financial Report

| Cheque | Recipient | Purpose | Total |
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| 102215 | C Boyall | June Salary | Confidential |
| 102216 | C Boyall | Mileage May and June | 110.70 |
| 102216 | C Boyall | Stationery | 2.00 |
| 102217 | T Bland | Jubilee Coins | 39.60 |
| 102217 | T Bland | Jubilee Flagpole Bolts | 7.50 |
| 102217 | T Bland | Planter Compost | 14.00 |
| 102218 | SLCC | Annual Membership | 114.00 |
| 102219 | ERNLLCA | Clerk's Training Day | 12.00 |
| 102220 | B Keighery | Cut 9 Owston Ferry Rec and Cut 9 Gunthorpe | 200.76 |
| 102220 | B Keighery | Cut 10 Owston Ferry Rec and Cut 10 Gunthorpe | 200.76 |
| 102220 | B Keighery | Cut 11 Owston Ferry Rec and Cut 11 Gunthorpe | 200.76 |
| 102220 | B Keighery | Cut 12 Owston Ferry Rec and Cut 12 Gunthorpe | 200.76 |
| 102221 | P Hinds | Grass Cutting/Strimming at Cemetery and Churchyard on 17.5.22 and 31.5.22 | 584.00 |

Cllr Walker proposed that the financial report be accepted and the cheques should be signed seconded by Cllr Edward. All in Favour.

It was **resolved** that the financial report be accepted and the cheques should be signed.

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| 08/06/22 | <p>Planning Permission Granted Application No: PA/2022/716 Proposal: To erect a single-storey rear extension. Site Location: Trisanton House, Main Street, Gunthorpe, DN9 1BQ.</p> <p>Cllr Woodcock proposed to note the Planning Permission Granted, seconded by Cllr Parkin. All in favour.</p> <p>It was resolved to note the Planning Permission Granted.</p> | |
| 09/06/22 | <p>Planning Committee This was discussed. Cllr Bland proposed to remain at Full Council deciding on planning applications, seconded by Cllr Walker. 3 in favour. Cllr Woodcock proposed that the Clerk email the details to all Cllrs and they decide if a full meeting is warranted, seconded by Cllr Stevens. 6 in favour.</p> <p>It was resolved that the Clerk email the details to all Cllrs and they decide if a meeting is warranted.</p> <p>Clerk to add devolved responsibility to the next agenda.</p> | |
| 10/06/22 | <p>ERNLLCA Representatives Cllr Parkin proposed that no representatives be put forward, seconded by Cllr Woodcock. All in favour.</p> <p>It was resolved that no representatives be put forward.</p> | |
| 11/06/22 | <p>Churchyard and Grass Cutting The information in the report provided by the Clerk was discussed. From information recently come to light there are 2 sections in the churchyard that have not been closed. The Parish Council cannot legally spend money on the sections that are still open in the churchyard. Cllr Walker proposed to contact the church and advise them of the information and ask for a response and also contact the grass contractor to cease cutting of the back section of the churchyard and the area known as God's Acre, seconded by Cllr Edward. All in favour.</p> <p>It was resolved to contact the church and advise them of the information and also contact the grass contractor to cease cutting of the back section of the churchyard and the area known as God's Acre.</p> | |
| 12/06/22 | <p>Grass Cutting Public Rights of Way Contract Extension to 2026 Cllr Bland proposed to sign the extension to the contract with N Lincs Council and revisit this again in 2026, seconded by Cllr Walker. All in favour.</p> <p>It was resolved to sign the extension with N Lincs Council and revisit this again in 2026.</p> | |
| 13/06/22 | <p>Grass Cutting Grass Verges and Open Spaces The information supplied by the Clerk with regard to this contract was discussed. Cllr Parkin proposed not to request to take over this contract from Haxey Parish Council, seconded by Cllr Woodcock. All in favour.</p> <p>It was resolved not to request to take over this contract from Haxey Parish Council.</p> | |

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| 14/06/22 | <p>North Lincolnshire Local Plan Public Consultation Cllr Parkin proposed to note the North Lincolnshire Local Plan Public Consultation, seconded by Cllr Edward. All in favour.</p> <p>It was resolved to note the North Lincolnshire Local Plan Public Consultation.</p> | |
| 15/06/22 | <p>Behaviour experienced by Parish Councillors Cllr Watts explained that there had been 6 Cllrs, past and present, who had been bullied. He proposed that the Council ask for an independent enquiry regarding this behaviour by N Lincs Council. Cllr Brumby advised that this would be a Police matter. This was discussed. It is up to individual Cllrs to make a complaint.</p> <p>Cllr Walker advised that he had asked for a representative of the Police to attend this meeting to give an update on recent vandalism experienced by 2 Cllrs. Clerk to request an update from the Detective Inspector and Andrew Percy MP's office.</p> | |
| 16/06/22 | <p>Expenditure Figures Cllr Bland proposed to publish these figures for residents on the noticeboards, the Parish Council website and the Parish Council Facebook page, seconded by Cllr Parkin. All in favour.</p> <p>It was resolved to publish these figures for residents on the noticeboards, the Parish Council website and the Parish Council Facebook page.</p> | |
| 17/06/22 | <p>Emergency Contacts for the Parish Play Areas Cllr Brumby advised that new contact information is needed for both play areas. Cllr Brumby suggested purchasing a pay as you go mobile telephone. The cost will be in the region of £40. Cllr Edward is happy to hold and monitor this telephone. Cllr Brumby will look at the cost of vinyl to cover the existing information. Cllr Brumby proposed to purchase a pay as you go mobile telephone, seconded by Cllr Parkin. All in favour.</p> <p>It was resolved to purchase a pay as you go telephone.</p> | |
| 18/06/22 | <p>CCTV The information in the report and the quotations supplied by the Clerk were discussed at length. The Clerk explained that before any decision is made the supply of electricity needs to be resolved. Cllr Rule proposed that a letter be sent to the Coronation Hall Committee to ask if they are willing to work with the Parish Council with regard to the CCTV and electricity supply and ask for a reply within 1 month, seconded by Cllr Edward. All in favour.</p> <p>It was resolved that a letter be sent to the Coronation Hall Committee to ask if they are willing to work with the Parish Council with regard to the CCTV and electricity supply and ask for a reply within 1 month.</p> | |
| 19/06/22 | <p>Allotments Gunthorpe This was discussed. Ward Cllr Rose stated that there is grant money available for clearing, fencing and planting of trees. If there are residents that want to rent allotments the Parish Council would need to provide these. Cllr Boothman proposed to contact the residents that have already expressed an interest to see if they are still interested, seconded by Cllr Bland. All in favour.</p> <p>It was resolved to contact the residents that have already expressed an</p> | |

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| | <p>interest to see if they are still interested.</p> <p>Communication has been received by a resident with regard to the allotments and the Ragwort that is present. Cllr Parkin proposed that Cllr Bland contact a resident to get the land dug over, seconded by Cllr Edward. All in favour.</p> <p>It was resolved that Cllr Bland contact a resident to get the land dug over.</p> | |
| 20/06/22 | <p>Being a Good Councillor Training - ERNLLCA</p> <p>Cllr Rule and Cllr Brumby expressed an interest in attending this training. Cllr Parkin proposed that both Cllr Rule and Cllr Brumby attend this training, seconded by Cllr Edward. All in favour.</p> <p>It was resolved that both Cllr Rule and Cllr Brumby attend this training.</p> | |
| 21/06/22 | <p>Cemetery Grass Cutting</p> <p>Cllr Parkin stated that she had been spoken to by a resident about the machinery used to cut the grass in the cemetery which they think is causing dips in the graves. Cllr Brumby advised that the machinery is very large. This was discussed. Cllr Woodcock proposed to write to the resident to apologise for any distress that may have been caused, seconded by Cllr Rule. All in favour. Clerk to speak to the contractor.</p> <p>It was resolved to write to the resident to apologise for any distress that may have been caused.</p> | |
| 22/06/22 | <p>Playing Field Fence</p> <p>Cllr Brumby asked Cllr Bland if he had the posts for the Station Road access on the recreation field. Cllr Bland stated he does not have the posts any more as he had been told that they were probably not suitable. The access point was discussed. Cllr Rule will look into mesh fencing for this area.</p> | |
| 23/06/22 | <p>Gunthorpe Play Area Gate</p> <p>Cllr Bland stated that he had tried to speak to a resident about the repair of the gate but had been unsuccessful. Cllrs will look at this to find someone to do this.</p> | |
| 24/06/22 | <p>Play Inspection Report</p> <p>This was discussed. The Cllrs who are looking at the repair of the gate at Gunthorpe play area will look at the swings. Cllr Stevens volunteered to repair the play surface with the wet pour. Cllr Brumby will assist him and cover the exposed bolts with caps.</p> | |
| 25/06/22 | <p>Platinum Jubilee</p> <p>Cllr Brumby advised that the Platinum Jubilee celebrations went well. He stated that there are 6 Jubilee coins left over but 6 had been given to out to non resident children. A resident had given a donation for these. Cllr Parkin proposed to accept the donation of £20, seconded by Cllr Edward. All in favour.</p> <p>It was resolved to accept the donation of £20.</p> <p>Cllr Brumby asked Cllrs if they would think of a more permanent memorial to the Platinum Jubilee. He advised that there was a meeting with the other groups in the village next week.</p> | |

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| 26/06/22 | <p>Land Registry</p> <p>The information supplied by the Clerk was discussed. The Clerk advised Cllrs of the information from the Principal Access and Commons Officer regarding vehicles driving over common land. Cllr Watts proposed to delay this item until further information becomes available, seconded by Cllr Walker. All in favour.</p> <p>It was resolved to delay this item until further information becomes available.</p> | |
| 27/06/22 | <p>Burial Chapel Epworth Road</p> <p>Cllr Brumby stated that a resident has suggested using Perspex which looks like a window from outside but is clear from the inside. Cllr Brumby stated that he has asked for a sample to show Cllrs. Cllr Brumby also stated that a resident has also suggested battery operated lighting in the chapel but this could be explored at a later date.</p> | |
| 28/06/22 | <p>Meeting Recording</p> <p>Cllr Walker proposed to keep the recording of the minutes until they are resolved, seconded by Cllr Parkin. All in favour.</p> <p>It was resolved to keep the recording of the minutes until they are resolved.</p> | |
| 29/06/22 | <p>Ward Councillor Report</p> <p>Ward Cllr Rose congratulated the Parish Council for the recent Jubilee celebrations.</p> <p>He thanked all residents for using the new bus service. He advised that if numbers are maintained the extra services may be added including the possibility of 1 to the Yorkshire Wildlife Park.</p> <p>Ward Cllr Rose apologised for amount of road works at the moment.</p> | |
| 30/06/22 | <p>Chairman's Items</p> <p>Cllr Brumby thanks Mr Green for his time as Cllr on the Parish Council.</p> <p>Cllr Brumby thanked Cllrs and residents for their work on the Jubilee celebrations. He especially thanked Cllrs Parkin, Edward and Bland for their work on the public toilets. He again thanked Cllrs Parkin and Edward and a resident for the litter picking after the Jubilee celebrations.</p> <p>Cllr Brumby advised that he had had a meeting with Cllr Parkin and also a meeting with Cllr Parkin and the Clerk.</p> <p>Cllr Brumby advised that he and Cllr Bland had attended a recent NATS meeting. He also stated that he had attended an ERNLLCA Chairman's chats meeting recently. Issues raised at this meeting were public perception of Cllrs and speeding. He asked Cllrs to think about how they could improve the public perception of Cllrs and bring ideas back to the next meeting. He stated that there was an issue with volunteers for the Speedwatch Scheme.</p> <p>Cllr Brumby stated that there had recently been an issue whereby children had entered Coronation Hall through a window and caused damage. Coronation Hall have requested the Parish Council's set of keys back but have allowed Cllr Brumby to keep a set for the time being. Cllr Walker stated that the Parish Council paid for their set of keys. The Clerk stated that she had only had the set of keys so that the Parish records could be ordered and on the 3-4 occasions that she has entered the building she had sought permission from the Chairman of the Coronation Hall Committee prior to this.</p> | |

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| <p>31/06/22</p> | <p>Cllr Brumby stated that in the interest of transparency a picture and records had been removed to the Smithy for safe keeping but have been returned.</p> <p>Cllr Brumby advised Cllrs that they should not be recommending or promoting companies on websites that the Parish Council use.</p> <p>Date and Time of next meeting Thursday 28 July 2022 at 7:00 pm in the Main Hall of Coronation Hall.</p> <p>Meeting closed at 9.36 pm</p> | |
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