

**OWSTON FERRY PARISH COUNCIL**

These are the Minutes of Meeting of the Owston Ferry Parish Council held on Thursday 28 April 2022, 7:00pm at Coronation Hall.

**In Attendance:**

Councillors Bland (Chairman), Parkin (Vice Chairman), Boothman, Brumby, Edward, Green, Rule, Stevens, Walker, Watts and Ward Cllr Rose.

Clare Boyall Clerk and Responsible Financial Officer

2 Member of the Public

	Item	Proposer
	<p>PC Jackson attended the meeting and advised that there are 8 other PC's at the moment and 2 PCSO's with 2 PCSO vacancies. Cllrs advised PC Jackson of various issues in the Parish at the moment including off road vehicles on Public Footpaths and speeding. PC Jackson urged anyone witnessing any issues to report them.</p>	
262/22	<p><b>Public Participation Session</b> No members of the public wished to speak.</p>	
263/22	<p><b>Apologies</b> Cllr Woodcock.</p>	
264/22	<p><b>Declarations of Interest</b> Cllr I Walker 271.1/.2/22 Cllr Green 278/22</p>	
265/22	<p><b>Granting of Dispensations (Code of Conduct, 2012)</b> None.</p> <p>At this point Cllr Bland advised that item 270/22 would be brought forward and discussed.</p>	
270/22	<p><b>Lancaster Memorial Site</b> Cllr Bland proposed to suspend the meeting in order that a member of the public could speak.</p> <p>Meeting suspended 7.15 pm. Meeting re-started 7.24 pm.</p> <p>Cllr Bland proposed to take over the maintenance and ownership of the Lancaster Memorial site and accept the £2000 donation from the memorial group for the future upkeep of the memorial, seconded by Cllr Walker. 9 in favour, 1 against.</p> <p>It was <b>resolved</b> to take over the maintenance and ownership of the Lancaster Memorial site and accept the £2000 donation from the memorial group for upkeep of the memorial.</p>	
266/22	<p><b>Draft Minutes of the Full Council meeting held on 24 March 2022</b> Cllr Watts stated that he would like his comment that "the majority of people do not own dogs and that the change to the rules of the cemetery should have gone</p>	

to public consultation” added to item 252/22. Ward Cllr Rose advised that item no 259/22 should read “an uplift of 3% in the grant”. Cllr Parkin proposed that the minutes of the Full Council meeting held on 24 March 2022 be accepted after the above corrections, seconded by Cllr Edward. 6 in favour, 2 against.

It was **resolved** that the minutes of the Full Council meeting held on 24 March 2022 be accepted after the above corrections.

**267/22 Clerk’s Report**

The Planning Enforcement Officer has given an update on OS Field 5156 between Epworth and Owston Ferry. The site has not been cleared. The owner has stated that he will perhaps be putting in a planning application. Planning Enforcement are considering serving a notice.

A tree that was obscuring a school warning sign was reported to N Lincs Council. The school have been contacted and will arrange for the tree to be cut back.

The monumental mason has been contacted and the quotation has been accepted for the inspection of the headstones. The documentation has been compiled in order for the inspection to take place. Notices have been placed on the cemetery and the website and will be placed on the noticeboards, social media and in the local publication.

Invoices have been submitted for the allotments and The Fleethole.

The 2021/2022 VAT submission has been made.

The claim for the Jubilee grant has been submitted.

A letter was sent to the owner of Castle Hill. A reply has been received to advise that the area has been mapped and they do not wish to take any action at this time with regard to the new fencing. However they have concerns with regard to some digging that has taken place at the site.

N Lincs Council have completed work on Footpath 132. As there is no grass along that section the contractor has been asked to keep all future encroaching vegetation cut back as per our contract with N Lincs Council.

Some of the plants for the planters has been purchased as discounts were available.

The documentation for the annual internal audit is ready and will be given to the auditor next week once the financial report has been resolved.

**268/22 Grass Cutting Contract**

The Clerk advised that the 2 most recent invoices for the contractor include an increase of £10 due to the rising fuel prices. Cllr Parkin proposed to accept the increase in cost of grass cutting, seconded by Cllr Green. All in favour.

It was **resolved** to accept the increase in cost of grass cutting.

**269/22 Financial Report**

Cheque	Recipient	Purpose	Total
102193	C Boyall	April Salary	Confidential
102194	C Boyall	Mileage	33.62

102194	C Boyall	Printer Inks	44.99
102194	C Boyall	Postage	8.16
102194	C Boyall	Bunting	230.08
102194	C Boyall	Village Planting	47.60
102195	ERNLLCA	Annual Membership	662.49
102196	Mr Ruff	Litter Picking	600.00
102197	B Keighery	Cut 1 Owston Ferry Rec and Cut 1 Gunthorpe	188.76
102197	B Keighery	Cut 2 Owston Ferry Rec and Cut 2 Gunthorpe	188.76
102197	B Keighery	Cut 3 Owston Ferry Rec and Cut 3 Gunthorpe	200.76
102197	B Keighery	Cut 4 Owston Ferry Rec and Cut 4 Gunthorpe	200.76
102198	N Lincs Council	Trade Waste 2022 2023	233.60
102199	P Hinds	Grass Cutting/Strimming at Cemetery and Churchyard on 23.3.22	292.00
102200	A Hicks	Replacement Cheque	65.00

Cllr Rule queried the surplus in the bank account and that this could perhaps be invested. The Clerk advised that some of the money in the accounts is reserved for projects to be completed.

Cllr Parkin proposed that the financial report be accepted and the cheques should be signed seconded by Cllr Brumby. All in Favour.

It is **resolved** that the financial report be accepted and the cheques should be signed.

271/22  
271.1

**Planning Applications**

**Application No:** PA/2022/542

**Proposal:** Planning permission to erect detached dwelling & garage (Plot 3), & associated works

**Site Location:** Axholme Poultry Farm, Station Road, Owston Ferry, DN9 1AW

Cllr Watts proposed to submit a comment requesting an impact statement, Cllr Bland seconded. 4 in favour, 6 against. Not resolved.

No comment.

271.2

**Application No:** PA/2022/734

**Proposal:** Listed building consent to erect detached dwelling & garage (Plot 3), & associated works.

**Site Location:** Axholme Poultry Farm, Station Road, Owston Ferry, DN9 1AW

Cllr Watts proposed to submit a comment requesting an impact statement, Cllr Bland seconded. 4 in favour, 6 against. Not resolved.

No comment.

272/22

**NALC Letter to Smaller Councils**

Cllrs felt that they did not have a response to submit.

273/22	<p><b>War Memorial</b></p> <p>The Clerk advised that, like memorial headstones, the War Memorial should be safety inspected. The War Memorial has a slight lean to it and therefore the Clerk had sought advice from a stone mason who is qualified to do this work. They have advised to assess the lean on the War Memorial and then re-inspect it to after 1-2 years. The majority of the cost of this would be for the hire of scaffolding. It is likely to be approximately £1000. Cllrs felt that it was important that this assessment is carried out. Cllr Bland proposed to have the War Memorial inspected by the stone mason, seconded by Cllr Green. All in favour.</p> <p>It was <b>resolved</b> to have the War Memorial inspected by the stone mason.</p>	
274/22	<p><b>Memorial Safety Policy</b></p> <p>Cllr Walker proposed to approve and adopt the Memorial Safety Policy, seconded by Cllr Brumby. All in favour.</p> <p>It was <b>resolved</b> to approve and adopt the Memorial Safety Policy.</p>	
275/22	<p><b>The Cemetery Epworth Road</b></p> <p>The Clerk advised that the map of the cemetery has now been completed. The memorial safety inspection will take place in June and all documentation is now in place.</p>	
276/22	<p><b>Play Equipment Annual Report</b></p> <p>Cllr Bland requested a date to be set and volunteers to complete some of the work required on the play areas. Cllrs Bland, Brumby and Watts will meet on 7 May to do this work.</p>	
277/22 277.1	<p><b>Queen's Platinum Jubilee Portable Toilets Gunthorpe</b></p> <p>Cllr Green advised that the cost of a toilet for 3 days will be £115 plus VAT. Gunthorpe residents are organising a picnic for the Jubilee. Cllr Watts queried why a toilet was needed. Cllr Green stated that residents from Heckdyke and Fourways had been invited and the toilet was for those visiting from outside of Gunthorpe. Clerk advised that a risk assessment will need to be completed for the event and a copy of the company's insurance for the toilet will be needed for our insurance cover. Cllr Green proposed to hire a portable toilet for Gunthorpe, seconded by Cllr Brumby. 7 in favour, 2 against.</p> <p>It was <b>resolved</b> to hire a portable toilet for Gunthorpe.</p>	GB
277.2	<p><b>Commemorative Coins</b></p> <p>Cllr Brumby advised that he would like the Parish Council to purchase commemorative coins for the children in the villages and that 200 would be needed. The Clerk advised of a company that is selling these coins more cheaply. The cost of the commemorative coins would be 89p each and the presentation box would be £1.50 each. Cllr Brumby proposed to purchase 200 commemorative coins and presentation boxes, seconded by Cllr Parkin. 8 in favour, 2 against.</p> <p>It was <b>resolved</b> to purchase 200 commemorative coins and presentations boxes.</p>	GB
277.3	<p><b>Volunteers</b></p> <p>Cllr Brumby asked for volunteers for the events that are planned on the Jubilee weekend. The majority of Cllrs will be present at the event.</p>	GB

277.4	<p><b>Use of the Recreation Field</b></p> <p>Cllr Brumby stated that several groups had asked if they were able to raise funds during the event on the recreation field. The Clerk stated that our insurance company had advised that any individual groups would need to supply a copy of their insurance. The Clerk also advised that she would need a copy of the alcohol licence for the pub and their insurance. Additionally a risk assessment would be needed for the event on the recreation field and Gunthorpe play area. Cllr Brumby advised that he would compile all the documentation and send this to the Clerk together with the first aider's certificate. Cllr Brumby had received a request from the film show organiser to be paid by cash. The Clerk advised that this was not possible.</p>	GB
277.5	<p><b>Jubilee Event Advertising</b></p> <p>Cllr Brumby advised that banners are being produced at no cost to the Parish Council but that he would like leaflets at a cost of £60 and 12, A3 posters at a cost of 30p per poster. The total price would be £63.60. Cllr Watts asked if the Parish Council and other sponsors would be mentioned in the advertising. Cllr Brumby replied that he had spoken to the Clerk regarding adding N Lincs Council to comply with their grant agreement and that this would be added to the advertising but a general thank you to sponsors could be added as well. Cllr Watts asked if the Village Crier would be opening the event and who that was. Cllr Brumby stated that he was the Village Crier and that he could do this. Cllr Brumby proposed to have leaflets and posters printed at a cost of £63.60, seconded by Cllr Parkin. All in favour.</p> <p>It was <b>resolved</b> to have leaflets and posters printed at a cost of £63.60.</p> <p>At this point Cllrs Bland and Watts declared an interest in item 278/22.</p>	GB
278/22	<p><b>Consolidated Charities Trustee</b></p> <p>The Clerk advised that the Charity had approached Karena Knight (Platts) and put her name forward as a Trustee. Cllr Stevens asked how this Trustee had been decided upon. The Clerk advised that Consolidated Charities' constitution states that any proposed Trustee of the Charity has to be resolved by the Parish Council but does not need to be a Parish Councillor. Cllr Bland explained what the purpose of the Charity was. Cllr Parkin proposed to appoint Karena Knight as Trustee to the Charity, seconded by Cllr Brumby. 8 in favour (2 declaration of interest).</p> <p>It was <b>resolved</b> to appoint Karena Knight as Trustee to the Charity.</p>	
279/22	<p><b>Public Toilets</b></p> <p>Cllr Brumby stated that he would like the public toilets to be clean and tidy and open for the Jubilee. Cllr Edward volunteered to paint the toilets. Cllr Rule stated that the Sports Club would donate the money for the purchase of the paint. Ward Cllr Rose will ensure that the request is sent to N Lincs Council to make sure that the toilets are open for the event.</p>	GB
280/22	<p><b>Dog Bins Gunthorpe</b></p> <p>Cllr Brumby has been contacted regarding the dog bin provision at Gunthorpe. The Clerk advised that suggestions from Cllr Parkin and Cllr Green had been forwarded to Ward Cllr Rose last year. Ward Cllr Rose advised that N Lincs Council had completed the survey and they are in the process of deciding on the dog bin provision in N Lincolnshire.</p>	GB

<p><b>281/22</b></p>	<p><b>Clerk Training Event 16 June 2022</b>  Cllr Brumby asked if the Clerk's other employer could contribute to the cost. The Clerk stated that the training had been advertised after the last Council meeting but she will ask. This training event is likely to be at a significantly reduced cost due to sponsorship being sought by ERNLLCA. Cllr Bland proposed that the Clerk attend this training, seconded by Cllr Parkin. All in favour.</p> <p>It was <b>resolved</b> that the Clerk attend this training.</p>																	
<p><b>282/22</b></p>	<p><b>Ward Councillor Report</b>  Ward Cllr Rose stated that Isle Coaches are ending their service on 11 June. They will continue to run the college service until the end of term and then the colleges will arrange their own transportation. Hornsby's will run 1 service to Scunthorpe per day from June. N Lincs Council are trying to get 1 Just Go bus specifically for the Isle of Axholme and are also looking into reinstating the Isle Shopper. Discussions are on-going with Stagecoach for a service into Doncaster.</p> <p>The Local Plan has been delayed until 9 May.</p> <p>Planning Enforcement have visited Fourways Fisheries as hardcore has been delivered and work carried out. Planning violations have occurred.</p> <p>There are several roads that are in need of repair in the Parish including Bagsby Road and South Street. Unfortunately Station Road will be a long term problem.</p> <p>Ward Cllr Rose presented the Chair with cheques for the Spring in Bloom and Jubilee Grants.</p>																	
<p><b>283/22</b></p>	<p><b>Chairman's Items</b>  Cllr Bland stated that he had looked at Bee friendly seeds for the Parish but it is too late to sow these now.</p> <p>Volunteers are needed for the planters in the Parish.</p> <table data-bbox="236 1346 683 1615"> <tr> <td>Church Street</td> <td>Cllr Walker</td> </tr> <tr> <td>Station Road</td> <td>Cllr Walker</td> </tr> <tr> <td>Gunthorpe x2</td> <td>Residents</td> </tr> <tr> <td>Epworth Road</td> <td>Resident</td> </tr> <tr> <td>War Memorial</td> <td>Cllr Edward</td> </tr> <tr> <td>South Street</td> <td>Cllr Parkin</td> </tr> <tr> <td>North Street</td> <td>Resident</td> </tr> <tr> <td>Kelfield</td> <td>Residents</td> </tr> </table> <p>Cllr Bland stated that he had spoken to a resident in Kelfield who has advised that the residents wish to plant their tyre planters.</p> <p>Cllr Bland advised that the Silver Jubilee seat requires painting. Cllr Brumby volunteered to do this.</p> <p>Cllr Bland has retrieved the flag pole. This requires painting. Cllr Bland will arrange for the fixings to be renewed. Cllr Bland proposed that a Jubilee flag be purchased at a cost of £18.47 including delivery and that both this and the Isle flag will be flown on the pole, seconded by Cllr Watts. All in favour. Clerk to purchase the flag.</p>	Church Street	Cllr Walker	Station Road	Cllr Walker	Gunthorpe x2	Residents	Epworth Road	Resident	War Memorial	Cllr Edward	South Street	Cllr Parkin	North Street	Resident	Kelfield	Residents	
Church Street	Cllr Walker																	
Station Road	Cllr Walker																	
Gunthorpe x2	Residents																	
Epworth Road	Resident																	
War Memorial	Cllr Edward																	
South Street	Cllr Parkin																	
North Street	Resident																	
Kelfield	Residents																	

	<p>It was <b>resolved</b> that a Jubilee flag be purchased at a cost of £18.47 including delivery and that both this and the Isle flag be flown on the pole.</p> <p>Cllr Bland stated that 2 residents were interested in renting the allotments at Gunthorpe. Cllr Bland had met with a gentleman who has experience in making a well with a hand pump. He will obtain further information and costs and investigate the water table in that area and bring this back to a future meeting. Cllr Green stated that a property adjacent to the allotments had excavated to a depth of 13 feet and had not hit water and that he had dug soak ways to the river Trent to a depth of 8 feet and not hit water and therefore bore holes would probably not be successful. Cllr Bland advised that a resident had been tipping grass cuttings onto the allotment and that they had been asked to refrain from doing this. He also advised that spoil from recent work on a ménage had been left on the allotments. Cllr Parkin stated that this was fly tipping.</p> <p><b>284/22 Date and Time of Next Meeting</b>  Annual Parish meeting followed directly by the Annual Parish Council meeting Thursday 26 May 2022. Meeting to start at 7.00 pm at the Coronation Hall.  Noted.</p> <p>Meeting closed at 9.12 pm</p>	