

OWSTON FERRY PARISH COUNCIL

These are the Minutes of Meeting of the Owston Ferry Parish Council held on Thursday 27 January 2022, 7:00pm at Coronation Hall.

In Attendance:

Councillors Bland (Chairman), Parkin (Vice Chairman), Brumby, Edward, Green, Temperton, Walker, Woodcock and Ward Cllr Rose.

Clare Boyall Clerk and Responsible Financial Officer

0 Members of the Public

	Item	Proposer
194/22	Public Participation Session No members of the public present.	
195/22	Apologies Cllrs Stevens and Watts.	
196/22	Declarations of Interest Cllr Brumby 209/22	
197/22	Granting of Dispensations (Code of Conduct, 2012) None.	
198/22	Draft Minutes of the Full Council meeting held on 25 November 2021 Cllr Walker proposed that the draft minutes of 25 November 2021 be accepted as a true record, seconded by Cllr Temperton. All in favour. It was resolved that the draft minutes of the Full Council meeting of 25 November 2021 be accepted as a true record.	
199/22	Draft Minutes of the Planning Meeting held on 10 January 2022 Cllr Green proposed that the draft minutes of the Planning meeting of 10 January 2022 be accepted as a true record, seconded by Cllr Walker. 7 in favour. It was resolved that the draft minutes of the Planning meeting of 10 January 2022 be accepted as a true record.	
200/22	Clerk's Report The contractor has been advised of the new maximum cuts for Gunthorpe Play area for 2022 and this has been acknowledged. A 1 ton bag of salt has been requested to be delivered to the White Hart car park. A repeat inspection of the playgrounds has been requested for 2022. A request was sent to the resident requesting to erect a marquee for an event for the booking form and regulations to be signed and confirmation of insurance prior to the event. No response was received despite several attempts to contact.	

Confirmation has been given to the WI to confirm that a red Hawthorne can be planted at the recreation field. They have been requested to contact me to get the exact positioning of this tree nearer the time.

The potholes on Bagsby Road were reported and notification has been received that these have now been dealt with. Cllrs advised that this is not the case. Clerk to re-report.

An enquiry has been sent to Planning Enforcement with regard to Frog Hall on Bagsby Road to ascertain what happens now that both occupants have sadly died. This has been acknowledged by the department. Delays have occurred with all planning enforcement due to COVID.

Planning Enforcement have acknowledged the request for an update on our report on Epworth Road planning application. No update has been received to date.

A house was reported to Highways that was charging their car on the highway running a cable across the pavement. The homeowner has been spoken to and will refrain from doing this in future. Cllrs advised that this is not the case and the householder is continuing to charge their car in this way. Clerk to re-report.

The Coronation Hall has sent thanks for their grant. They have been advised that a 6 month report to confirm what the money has been spent on will be required in line with our grant guidance.

The Spring in Bloom grant application has been submitted. We have been awarded £521 from our original claim of £700. The company are able to supply 3 of the medium planters for that price. With the tight time frames involved in getting the grant claimed agreement will be need to pay the invoice at this meeting. Cllr Bland proposed that the invoice for £612.60 including VAT be paid, seconded by Cllr Walker. All in favour.

It was **resolved** that the invoice of £612.60 be paid.

Information was requested from Ward Cllr Rose regarding the work due on South Street. He has advised that this is set for the new financial year. There is no planned work for Station Road.

The Queen's Platinum Jubilee grant application has been submitted.

A letter has been sent to the Principal Access and Commons Officer regarding footpath 139 to request information on changing the Definitive Map. The Officer has recently advised that the PC should assume that the path runs between the drains. In due course he will assess the merits of modifying the definitive map by order to correct what seems on the face of it a straightforward drafting error.

An email has been sent to the contact given in the Neighbourhood's team regarding the fence and gate on Gunthorpe Play Area. No response as yet.

The Principal Neighbourhoods Officer had confirmed that footpath 132 was cleared and re-edged. However Cllr Walker has found that this is not the case and no work has been carried out. The Clerk advised the Officer of this and they have responded to advise that we were informed the work was completed in error. They have assured us that the work will be completed before the first cut. The Clerk has also informed the officer that Footpath 136 sign still requires

attention and that Footpath 137 Trent side post has been knocked over. Footpath 134 marker has now been replaced.

201/22 Financial Report

Cheque	Recipient	Purpose	Total
102173	C Boyall	December Salary	Confidential
102174	C Boyall	Postage	7.92
102175	Sutcliffe Play	Part Payment Play Equipment	1000.00
102176	Sutcliffe Play	Part Payment Play Equipment	1500.00
102177	C Boyall	January Salary	Confidential
102177	C Boyall	Mileage	27.90
102177	C Boyall	Stationery	12.85
102178	Coronation Hall	Hire of Room	225.00
102179	N Lincs Council	Station Road Access	5.00
102180	ICO	Data Protection Fee	40.00

Cllr Parkin proposed that the financial report be accepted and the cheques should be signed seconded by Cllr Edward. All in Favour.

It is **resolved** that the financial report be accepted and the cheques should be signed.

202/22 Budget for Precept 2022/2023

Cllr Bland advised that he has paid £20 to the bugler. Cllr Bland proposed that the budget heading Remembrance Memorial be increased to £50, seconded by Cllr Woodcock. All in favour.

It was **resolved** that the budget heading Remembrance Memorial be increased to £50.

At this point Cllr Bland requested that Item number 205/22 be discussed as it had a bearing on the Budget.

205/22 Queen's Platinum Jubilee

Cllr Brumby advised Cllrs on what suggestions had been made on how to mark the Jubilee. These included Markham Main brass band at a cost of £350 for 2 hours, a marquee and films including licence at a cost of £300, a toilet for Gunthorpe, a picnic, medals for sports, banners and mugs for the school children.

202/22 Budget for Precept 2022/2023 (continued)

Cllr Temperton proposed that the budget heading Platinum Jubilee Celebrations be increased to £1500, seconded by Cllr Brumby. All in favour.

It was **resolved** that the budget heading Platinum Jubilee Celebrations be increased to £1500.

The Clerk advised that the grant from N Lincs Council has been removed this year for Owston Ferry as the percentage of Band D properties has increased. The Clerk advised that, including these changes, the Precept requirement would be £29,944.60.

Cllr Parkin proposed that the budget of £29,944.60 be accepted and the Precept

	<p>be set at this figure, seconded by Cllr Woodcock. All in favour.</p> <p>It was resolved that the budget be accepted and the Precept be set at £29,944.60.</p>	
203/22	<p>Planning Permission Granted Application No: PA/2021/1290 Proposal: Outline planning permission to erect two dwellings (including demolition of existing buildings) with all matters reserved for subsequent consideration. Site Location: Axholme Poultry Farm, Station Road, Owston Ferry, DN9 1AW</p> <p>Noted.</p>	
204/22	<p>Play Inspection Report 2021 Remedial Work Cllr Bland proposed that a working party be formed to complete this work. Cllrs Brumby, Green, Temperton and Woodcock volunteered for this group. Cllr Bland will liaise with the Cllrs regarding a date for the working party to meet.</p>	
206/22	<p>Lincolnshire Lakes Flood Defence Scheme Cllr Green advised that notices had been placed in Althorpe and West Butterwick regarding work to be carried out on the flood defences. Cllr Green stated that he is concerned the impact of this work will have on Owston Ferry and Gunthorpe. This was discussed. Cllr Bland proposed to write to N Lincs Council and Andrew Percy MP to establish what information they have regarding safeguarding the residents of the Parish of Owston Ferry, seconded by Cllr Parkin. All in favour.</p> <p>It was resolved to write to N Lincs Council and Andrew Percy MP to establish what information they have regarding safeguarding the residents of the Parish of Owston Ferry.</p>	DG
207/22	<p>Draft Nottinghamshire and Nottingham Waste Local Plan Consultation Noted.</p>	
208/22	<p>The Chapel Epworth Road Cllr Brumby advised that there a few people that have shown an interest in looking in the Chapel and requested that another open day event take place. Cllrs have no objection to this. Cllr Brumby will arrange for the Chapel to be open on 5 June 2022. Cllr Walker stated that the Churchyard is now nearly full and therefore it may be appropriate to look at the building be used for services again. Cllr Bland suggested that solar panels and a battery may be a solution to the lack of mains electricity on site.</p>	GB
209/22	<p>Parish Records Cllr Brumby requested access to the Parish Council records for himself, his wife and Cllr Parkin. He advised that he has formed a One Place Study group which is a worldwide organisation. He has joined this group in order to collate and digitalise information about the Parish for future generations. The Clerk advised that the Parish Council's older records are not in order in the Parish Room. She had recently had occasion to speak to ERNLLCA regarding a GDPR matter and they have advised that the Parish Council's records should be put into order as soon as possible by the Clerk. A Parish Cllr can look at the Parish Council's records on behalf of the Parish Council in the presence of the Clerk to help with Parish Council business. Anyone requesting information not in the public domain must seek the permission of the owner of that data. Members of the public cannot look at the Parish Council's records but could submit a Freedom of</p>	GB

	Information request. This was discussed. Clerk to check with ERNLLCA regarding historical records of more than 100 years.	
210/22	<p>Ward Councillor Report</p> <p>The Jubilee grants have been agreed and Parish Council's should be notified soon.</p> <p>The budget for N Lincs Council is due to be discussed at a full budget meeting. There is likely to be a 4% increase.</p> <p>Ward Cllr Rose presented an Isle of Axholme Flag to the Parish Council.</p>	
211/22	<p>Chairman's Items</p> <p>Cllr Bland advised that he had sent some money to the shop on the Island that Ms Mackenzie is moving to. Cllrs expressed a wish to contribute to this.</p> <p>Cllr Walker requested that the Parish Council extend thanks to Ms Mackenzie for her time as a Parish Councillor is recorded. Clerk to pass on the Parish Council's thanks to Ms Mackenzie.</p>	
212/22	<p>Date and Time of Next Meeting</p> <p>Thursday 24 February 2022. Meeting to start at 7.00 pm at the Coronation Hall. Noted.</p> <p>The Chair stated that the March meeting will need to be brought forward and therefore the date of this meeting will be 24 March 2022.</p> <p><i>Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.</i></p>	
213/22	<p>Staff Terms and Conditions</p> <p>The staff terms and conditions were discussed. These will be recorded separately.</p>	
214/22	<p>Staffing Matter</p> <p>The Clerk advised that a confidential matter has arisen and some work is required in the Parish Council's archive. The Clerk requested time to be able to do this and to combine this with the ordering of the Parish Council's records. Cllr Green proposed that the Clerk be given extra time to be able to complete this work, seconded by Cllr Walker. All in favour.</p> <p>It was resolved that the Clerk be given extra time to be able to complete this work.</p> <p>Meeting closed at 8.40 pm</p>	