

OWSTON FERRY PARISH COUNCIL

These are the Minutes of Annual Meeting of Owston Ferry Parish Council held via Zoom on Thursday 6 May 2021 at 7:00pm

In Attendance:

Councillors Bland (Chairman), Parkin (Vice Chairman), Brumby, Edward, Mackenzie, Stevens, Temperton, Walker, Watts, Woodcock and Ward Cllr Rose.

Mrs Clare Boyall Clerk and Responsible Financial Officer

0 Members of the Public

	Item	Proposer
1/21	Public Participation Session No members of the public present.	
2/21	Election of Chairman of the Owston Ferry Parish Council Cllr Parkin proposed that Cllr Bland be elected Chairman of Owston Ferry Parish Council, seconded by Cllr Brumby. Cllr Temperton proposed Cllr Woodcock be elected Chairman of Owston Ferry Parish Council, seconded by Cllr Stevens. A vote by show of hands took place. 7 votes for Cllr Bland, 3 votes for Cllr Woodcock. It was resolved that Cllr Bland is the elected Chairman of the Parish Council.	
3/21	To Sign and Receive Chairman's Acceptance of Office Form The acceptance of Office form will be signed in the presence of the Clerk.	
4/21	Election of Vice Chairman of the Owston Ferry Parish Council Cllr Brumby proposed that Cllr Parkin be elected Vice Chairman of Owston Ferry Parish Council, seconded by Cllr Edward. Cllr Stevens proposed that Cllr Woodcock be elected Vice Chairman of Owston Ferry Parish Council, seconded by Cllr Temperton. Cllr Bland proposed that Cllr Walker be elected Vice Chairman of Owston Ferry Parish Council, seconded by Cllr Mackenzie. A vote by show of hands took place. 4 votes for Cllr Parkin, 3 votes for Cllr Woodcock and 3 votes for Cllr Walker. It was resolved that Cllr Parkin is elected Vice Chairman of the Parish Council.	
5/21	Apologies Cllr Green.	
6/21	Declarations of Interest Cllr Brumby 12/21	
7/21	To Review Declaration of Interest Forms No changes declared.	
8/21	Granting of Dispensations (Code of Conduct, 2012) None.	

9/21	<p>Draft Minutes of the Full Council meeting held on 25 March 2021 Cllr Brumby proposed that the draft minutes of 25 March 2021 be accepted, seconded by Cllr Parkin. All in favour.</p> <p>It was resolved that the draft minutes of 25 March 2021 be signed and accepted as a true record. Minutes signed remotely.</p>																																																									
10/21	<p>Draft Minutes of the Planning Meeting held on 22 April 2021 Cllr Edward proposed that the draft Planning meeting minutes of 22 April 2021 be accepted, seconded by Cllr Walker. 6 in favour, 1 abstention.</p> <p>It was resolved that the draft minutes of 22 April 2021 be signed and accepted as a true record. Minutes signed remotely.</p>																																																									
11/21	<p>Clerk's Report The Clerk reported that N Lincs Grant's Team had confirmed that the playground grant money can be carried forward.</p> <p>Following a sewage leak on Station Road both the Clerk and Cllr Walker had contacted the water company and a tanker was arranged to clear the gullies.</p> <p>A notification has been received that the pot holes have been repaired on Bagsby Road and Sandars Close.</p> <p>The Clerk has received further information from N Lincs Council regarding the grass verge at Gunthorpe. N Lincs Council have contacted the farm concerned but unfortunately have received a negative response with regard to clearing the grass verge. They are looking at what enforcement action to take.</p> <p>The Clerk has contacted the contractor regarding the jet washing of the playground. He has passed this on to another contractor and they will supply a quotation.</p> <p>The accounts have been given to the accountant for the internal audit.</p>																																																									
12/21	<p>Financial Report Presentation of Monthly accounts for April 2021</p>																																																									
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Cllr Brumby proposed that the financial report be accepted and the cheques should be signed seconded by Cllr Parkin. All in Favour.

It is **resolved** that the financial report be accepted and the cheques should be signed. The financial report and cheques signed remotely.

13/21 To Review and Approve the Standing Orders

Cllr Woodcock advised that the Standing Orders stated the annual meeting should start at 6 pm. Cllr Bland proposed that the Standing Orders be altered to read that the Annual Meeting of the Parish Council will immediately follow the Annual Parish meeting, seconded by Cllr Woodcock. All in favour.

It was **resolved** that the wording of the Standing Orders be changed to read that the Annual Meeting of the Parish Council will immediately follow the Annual Parish Meeting.

It was **resolved** that the Standing Orders be approved.

14/21 To Review and Approve the Financial Regulations

Cllr Temperton proposed that the Financial Regulations be approved, seconded by Cllr Walker. All in favour.

It was **resolved** that the Financial Regulations be approved.

15/21 To Review and Approve the Financial Risk Assessment

Cllr Parkin proposed that the Financial Risk Assessment be approved, seconded by Cllr Edward. All in favour.

It was **resolved** that the Financial Risk Assessment be approved.

16/21 To Review and Approve the Asset Register

Cllr Woodcock pointed out that there are 3 notice boards in total. There is also 1 table and 1 bin that will be installed soon. There are also 6 planters due to be delivered for the village signs. Clerk to alter the Asset Register.

Cllr Parkin proposed to approve the Asset Register following the above additions, seconded by Cllr Edward. All in favour.

It was **resolved** to approve the Asset Register following the above additions.

17/20 To Review and Approve the Safeguarding Children's MARS Policy

Cllr Bland proposed that the Safeguarding Children's MARS Policy be approved, seconded by Cllr Temperton. All in favour.

It was **resolved** to approve the Safeguarding Children's MARS Policy.

18/21 To Review and Approve the Equal Opportunities Policy

Cllr Bland proposed that the Equal Opportunities Policy be approved, seconded by Cllr Temperton. All in favour.

It was **resolved** to approve the Equal Opportunities Policy.

19/21	<p>To Review and Approve the Health and Safety Policy Cllr Temperton proposed to approve the Equal Opportunities Policy, seconded by Cllr Parkin. All in favour.</p> <p>It was resolved to approve the Health and Safety Policy.</p>	
20/21	<p>To Review the Data Protection Policy Cllr Bland proposed to approve the Data Protection Policy, seconded by Cllr Temperton. All in favour.</p> <p>It was resolved to approve the Data Protection Policy.</p>	
21/21	<p>To Review the Security Incident Response Policy Cllr Bland proposed to approve the Security Incident Response Policy, seconded by Cllr Temperton. All in favour.</p> <p>It was resolved to approve the Security Incident Response Policy.</p>	
22/21	<p>To Review the Subject Access Policy Cllr Temperton proposed to approve the Subject Access Policy, seconded by Cllr Parkin. All in favour.</p> <p>It was resolved to approve the Subject Access Policy.</p>	
23/21 23.1	<p>Planning Applications Application No: PA/2021/475 Proposal: Planning permission to erect replacement palisade fencing to north and west boundaries Site Location: Pumping Station, South Street, Owston Ferry, DN9 1RP Applicant: Mr Neil Kemble, Isle of Axholme & North Nottinghamshire Water Level Management Board</p> <p>Cllr Woodcock proposed no observations for this planning application, seconded by Cllr Mackenzie. All in favour.</p>	
23.2	<p>Application No: PA/2021/476 Proposal: Planning permission to erect replacement palisade fencing Site Location: Kelfield Pumping Station, North Street/Owston Ferry Road, Kelfield Applicant: Mr Neil Kemble, Isle of Axholme & North Nottinghamshire Water Level Management Board</p> <p>Cllr Woodcock proposed no observations for this planning application, seconded by Cllr Mackenzie. All in favour.</p>	
23.3	<p>Application No: PA/2021/580 Proposal: Planning permission to erect a storage building Site Location: Environment Agency Depot, South Street, Owston Ferry, DN9 1RP Applicant: Environment Agency</p> <p>Cllr Woodcock proposed no observations for this planning application, seconded by Cllr Mackenzie. All in favour.</p>	
24/21	<p>Planning Permission Granted Application No: PA/2021/309 Proposal: Planning permission to erect a single storey ground floor extension to the front, side and rear.</p>	

	<p>Site Location: Newholme, Main Street, Gunthorpe DN9 1BQ Applicant: Miss Davis</p> <p>Noted.</p>	
25/21	<p>Recreation Field Fence/PSPO Cllr Bland proposed to abandon the idea of fencing the entire area of the recreation field and to proceed with CCTV, seconded by Cllr Stevens. All in favour.</p> <p>It was resolved to abandon the fencing of the recreation field and proceed with CCTV.</p> <p>Cllr Brumby advised that a lorry had damaged the fencing on the recreation field. Cllr Bland has looked at this. The fencing requires replacing. CCTV and fencing to be added to the next agenda.</p>	
26/21	<p>Play Inspection Report Progress Cllr Bland reported that the new signs for both play areas have been erected, swings have been fitted and that Cllr Temperton had removed all trip hazards. Cllr Brumby has the bolt caps ready to be fitted. The Clerk advised that the wet pour is in the Parish Room ready to be used.</p>	
27/21	<p>Ward Councillor Report Ward Cllr Rose has asked for an urgent report on South Street. He has been assured that the gap between the road and the wall will be rectified before the road is re-surfaced. The Local Plan will be issued for consultation this month. It is unlikely that there will be any housing on the plan. Over 1000 litter pickers have been distributed by N Lincs Council. 136 fines have been issued for littering last month and a number of fly tipping fines. Mobile cameras are in operation on some sites. Cllr Stevens noted that a resident had been adversely affected by the Just Go bus. Ward Cllr Rose advised that N Lincs Council have discussed this issue with the resident and noted that the Just Go buses do not stick to a timetable whereas the bus company does.</p>	
28/21	<p>Chairman's Items None.</p>	
29/21	<p>Date and Time of next meeting Thursday 27 May 2021 at 7:30 in the Main Hall of Coronation Hall.</p> <p>Meeting finished at 8.26 pm</p>	