

OWSTON FERRY PARISH COUNCIL

Clerk Clare Boyall
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22 May 2024

Dear Councillor

You are hereby summoned to the Annual Meeting of the Owston Ferry Parish Council which will be held in the Parish Room at Coronation Hall, Owston Ferry on **Thursday 30 May 2024 at 7.00 pm.**

Signed

C Boyall

Clerk to the Council

This Council supports the right of anyone to record this meeting in so far as is possible within the constraints of the Council's meeting rooms, but advises that no one may disrupt the meeting in doing so. Anyone wishing to record the Council meeting should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded. The Council meeting is recorded, and the recording is saved until the previous meeting's minutes are resolved.

No	Item	Proposer
01/05/24	Public Participation Session Members of the press and public are welcome to attend meetings of the Council under the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A. Questions may be put to the Council during the Public Participation Session (which will be conducted at 7 pm before the Council meeting). The time allocated to each speaker is 3 minutes on their given subject(s). After this time the press and public must refrain from speaking.	
02/05/24	Election of Chairman of the Owston Ferry Parish Council	
03/05/24	To sign and receive the Chairman's Acceptance of Office form	
04/05/24	Election of Vice Chairman of the Owston Ferry Parish Council	
05/05/24	Apologies To receive apologies and reasons for absence.	
06/05/24	Declaration of Interest Review To receive any changes to Councillors' Declaration of Interests.	
07/05/24	Declarations of Interest To record any Declaration of Interest made by members in respect of items on this agenda (Members should identify the agenda item and type of interest being declared.)	
08/05/24	Granting of Dispensations (Code of Conduct, 2012)	
09/05/24	Draft Minutes of the Full Council meeting held on 27 April 2024 To resolve the Draft Minutes of the Full Council Meeting held on 27 April 2024 (copies of which have been previously circulated).	
10/05/24	Clerk's Report To receive the Clerks Report (Matters in progress-for information only)	

11/05/24	<p>Financial Report To receive the Financial Report and Accounts for Payment (Local government Act 1972 s151 & Accounts and Audit Regulations 2003 as amended 2006).</p>	
12/05/24	<p>Election of Owston Ferry Parish Council's Snow Warden</p>	
13/05/24	<p>Election of Personnel Committee</p>	
14/05/24	<p>To Review and Approve the Standing Orders</p>	
15/05/24	<p>To Approve the Financial Regulations</p>	
16/05/24	<p>Risk Management Policy To receive and resolve the Risk Management policy.</p>	
17/05/24	<p>To Review and Approve the Asset Register</p>	
18/05/24	<p>Recording of Meetings To approve the recording of meetings policy.</p>	
19/05/24	<p>Records Retention Policy To approve the Record Retention policy.</p>	
20/05/24	<p>Scheme of Delegation To receive and approve the Scheme of Delegation.</p>	
21/05/24	<p>Biodiversity To consider information and resolve to adopt a Biodiversity Policy and consider an action plan.</p>	
22/05/24	<p>Policies and Procedures To review and approve the Parish Council's policies and procedures.</p>	
23/05/24	<p>Bank Signatories To review the bank signatories.</p>	
24/05/24	<p>Schedule of Meetings 2024 2025 To resolve the schedule of meetings for 2024 2025.</p>	
25/05/24	<p>Annual Internal Auditor's Report 2023 2024 To receive the Internal Auditor's Report (information previously circulated).</p>	
26/05/24	<p>Section 1 Annual Governance Statement 2023 2024 To consider and resolve the Annual Governance Statement 2023 2024 (information previously circulated).</p>	
27/05/24	<p>Section 2 Annual Accounting Statement 2023 2024 To receive and resolve the Annual Accounting Statement 2023 2024 (information previously circulated).</p>	
28/05/24	<p>Planning Application</p>	
28.1	<p>Application No: PA/2024/447 Proposal: Outline planning permission for a rural worker's dwelling and detached garage with all matters reserved for subsequent consideration Site Location: Owston Ferry Fisheries, Owston Ferry Road, Owston Ferry, DN9 1BJ</p>	
28.2	<p>Application No: PA/2024/394 Proposal: Outline planning permission to erect 2 dwellings, with all matters reserved for subsequent consideration</p>	

	<p>Site Location: Land opposite Victoria Cottages, Gunthorpe</p> <p>To note the above planning application was dealt with under the Clerk's delegated powers.</p> <p>Resolved: No Comment.</p>	
29/05/24	<p>Planning Permission Granted To note planning application PA/2024/418 has been granted (information previously circulated).</p>	
30/05/24	<p>Playground Inspection Report To consider the actions needed from the biannual playground inspection report.</p>	
31/05/24	<p>Playground inspection To receive and note the playground inspection report.</p>	
32/05/24	<p>D Day 80 To receive information regarding the D Day 80 events and to note a D Day 80 wreath has been ordered.</p>	
33/05/24	<p>Best Kept Village To resolve the care of the village planters and to discuss the sustainable planting.</p>	
34/05/24	<p>Lancaster Memorial Site To receive a quotation for periodically cutting the grass at this site (information previously circulated).</p>	
35/05/24	<p>Gate Burnham Road To receive information regarding a new gate that has been installed.</p>	AP
36/05/24	<p>CCTV To receive any updated information on this project.</p>	AP
37/05/24	<p>Lychgate Fence To consider treating the Lychgate fence.</p>	IWalker
38/05/24	<p>Closed Churchyard Pathway To receive information regarding the condition of some of the pathway.</p>	AP
39/05/24	<p>Planning Training To consider a request from the Clerk for Enforcement and Appeals Training at a cost of £20/£30.</p>	
40/05/24	<p>D DAY 80 Sculpture To note the information regarding a request to Coronation Hall to place a statue on their land commemorating D Day 80 (information previously circulated)</p>	
41/05/24	<p>NATS Meeting To receive feedback from the recent NATS Meeting attended by Cllr Parkin and Cllr Edward.</p>	
42/05/24	<p>Correspondence ERNLLCA – NALC Community Projects consultation Isle South NATS meeting minutes N Lincs Council – Forthcoming meetings ERNLLCA – Ethical Property Foundation N Powergrid – Workshop Invitation N Lincs Local Plan – Gypsy and Traveller Site Consultation</p>	

43/05/24	Ward Councillor Report To receive a report from the Ward Councillor	
44/05/24	Chairman's Items	
45/05/24	Date and Time of next meeting Thursday 27 June 2023 at 7:00 pm in the Parish Room in Coronation Hall.	

102374	C Boyall	May Salary			Confidential
102375	C Boyall	Mileage	27.90	0	27.90
102375	C Boyall	Home Office Allowance Jun-Aug	78.00	0	78.00
102376	B Keighery	Cut 6 for Owston Ferry Rec and Cut 5 Gunthorpe	375.00	75.00	450.00
102376	B Keighery	Cut 7 for Owston Ferry Rec and Cut 6 Gunthorpe	375.00	75.00	450.00
102376	B Keighery	Cut 8 for Owston Ferry Rec and Cut 7 Gunthorpe	375.00	75.00	450.00
102376	B Keighery	Cut 9 for Owston Ferry Rec and Cut 8 Gunthorpe	375.00	75.00	450.00
102377	B Coy	First Aid Kit	25.53	5.11	30.64
102377	B Coy	Flag Pole Rope	9.12	1.83	10.95
102378	P Hinds	Grass Cutting at Cemetery and Closed Churchyard on 20.4.24	245.00	0	245.00
102379	George Tune & Sons	Plants	1101.25	220.25	1321.50
102379	George Tune & Sons	Plants	290.83	58.17	349.00
102380	CN Temperton & Sons	Compost	96.00	0	96.00
102381	S Temperton	Buckets	149.88	29.97	179.85
102381	S Temperton	Buckets	178.78	35.75	214.53
102381	S Temperton	Buckets	149.67	29.93	179.60
102381	S Temperton	Buckets	108.08	21.62	129.70
DD	Business Stream	Cemetery Water Supply	2.50	0	2.50